
TONGWYNLAIS COMMUNITY COUNCIL



**Minutes of the Meeting Held at
The Tanyard, Tongwynlais,
on Monday 28th April 2014.
Meeting Commenced at 7:00pm.**

- 1.00 ATTENDANCE :** Community Councillors: Brian Griffiths (Chairman), Chris Morgan, Mike Jones-Pritchard, Ceri Morgan, Linda Morgan and Peeter Tiidt.
Clerk: Ceri Lane
- Amelia Thomas (Grow Wild)
- County Councillors: Jonathan Evans and Benjamin Thomas.
- 3 members of public.
- Police Representative: None present.
- 2.00 APOLOGIES :** Community Councillors: Julie Jones, Graham Walters (attending One Voice Wales meeting) and Michael Griffiths.
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS.**
- 3.01 None were declared.
- 4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**
- 4.01 The minutes of the previous meeting held on 31st March 2014 were agreed.
- 5.00 POLICE MATTERS**
- 5.01 No police report available.
- 6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.**
- 6.01 Item 6.03. County Cllr Jonathan Evans confirmed that the bollards are on order. Chair Cllr Brian Griffiths has asked Tyfrion to trim the grass around the posts. Tyfrion has also been asked to litter pick. Ongoing.
- 6.02 Item 6.05. Hi vis vests have been purchased. Cllrs were asked to take one each and the spares would be stored in the allotment stores. Completed.
- 6.03 Item 6.06. Amelia Thomas informed the Clerk that there is a funding application available that may cover fly tipping preventative measures. Cllr Mike Jones-Pritchard will make enquiries for the costs

involved. Amelia Thomas will email copies of previous similar applications to the Clerk. The Clerk has the forms and will complete and submit the application. The County Cllrs were happy to give their support. The Clerk was asked to email a draft copy of the application to County Cllr Jonathan Evans. Ongoing.

CL
MJP
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6.04 Item 10.01. Cllr Mike Jones-Pritchard has received a price for a new solar panel. The kit will cost approx. £250 and will need to be self-installed. All members agreed to go ahead with the purchase. Cllr Mike Jones-Pritchard will place the order. Ongoing.

MJP

6.05 Item 10.03. Chair Cllr Brian Griffiths has spoken to Paul from Boxton and Moruzzi, he would like to meet the Community Cllrs and maybe attend a Council meeting to discuss further. Ongoing.

6.06 Item 10.05. Chair Brian Griffiths has spoken to Thelma to discuss the amount of rubbish that needs removing. It was agreed that a small skip would be sufficient. He also added that there was some concrete waste on site, he asked Cllr Mike Jones-Pritchard to discuss with the school. The Clerk will order skip. Ongoing.

CL
MJP

6.07 Item 10.06. Chair Cllr Brian Griffiths has instructed Tyfrion to check all hanging basket brackets. One of the baskets was still in place from last year. Cllr Mike Jones-Pritchard will sort out the remaining basket.

MJP

6.08 Item 10.13. Cllr Mike Jones-Pritchard and the Clerk Ceri Lane attended a meeting with County Cllrs and Cardiff Council Officers to discuss CCCZ signage. Some alterations were noted and Cardiff Council Officers asked for any redundant signage around the village to be reported to them so that they can arrange for them to be removed. Ongoing.

7.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS:-

7.01 **The Clerk reported the following correspondence received since the previous meeting:-**

- a) One Voice wales membership confirmation.
- b) Came & Company Spring Parish Matters.
- c) Downing Street, National Insurance Allowance.
- d) Fforest Uchaf Horse & Pony Centre, donation request.
- e) One Voice Wales Minutes and Agenda. Cllrs Graham Walters and Julie Jones attending.
- f) Wicksteed Playscapes brochure.
- g) Proludic Play brochure.
- h) Play wales brochure.
- i) Welsh Government, permanent traffic regulations order Coryton. No comments, all in agreement with proposals.
- j) Tim Davies, proposed workshop. Reply and request notification of times and dates and someone will attend if possible.
- k) Cardiff Partnership updates.
- l) British Gas electric bill 1st March – 31st March £27.07.
- m) @rchitecture printing invoice £20.25. Clerk to raise cheque.
- n) Accountant Jane White invoice £60. Clerk to send cheque.
- o) Reinspire invoice for Hi-vis vests £60.48. Paid.
- p) Swalec Christmas lights electricity, £11.76. Clerk to send cheque.

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7.02 Planning applications

- 14/00811/DCH, 43 Cae Lewis, Tongwynlais. No comments
- 14/00786/DCH, Ivy House Farm, Tongwynlais. No comments.

- 14/00752/DCH, 24 Grants Close, Tongwynlais. No comments.
- A/14/00035/DCO, Holiday Inn, Tongwynlais. No comments.
- 14/00722/DCO, Land at Merthyr Road, Tongwynlais. Cllr Mike Jones-Pritchard attended a meeting regarding this application. A petition has been signed by local residents. The Community Council agreed to object to this planning application. The Clerk shall write to the planning Officer. CL

7.03 Amelia Thomas report:

- The steps leading up to Catherine Drive from Castell Coch View has been cleared of rubbish. Plants and shrubs have been planted beside the steps. Some residents from Catherine Drive attended and joined in. A resident, who couldn't physically help, donated flowers to be planted.
- Big lottery funding is ongoing. Amelia is waiting for approval from the Village Hall Committee. All members agreed that if the project does not go through the Village Hall Committee then it can be put through under Community Council.
- Next meeting will be on Wednesday 30th April at 6:30pm, Village Hall side room.
- There was some confusion over the awareness of meetings. Amelia explained that anyone who is interested in attending the meetings should let her know and she will add them to the mailing list or let them know herself.

Amelia Thomas thanked the Community Council for their support.

Chair Cllr Brian Griffiths asked Amelia to change the name of the group to avoid confusion with the Community Council. AT

8.00 FINANCIAL REPORT AND SIGNING OF CHEQUES

8.01 Expenditure

Refund Mike Jones-Pritchard (school prize)	1357	-15.00
Print Evolution	1358	-46.83
Cardiff Council Land rent	1359	-10.00
Total wages and expenses March 2014	1360/61	-406.97
Quick and Simple web design	1362	-450.00
Cardiff Council Rates	1363	-875.05
One Voice Wales membership	1364	-219.00
Reinspire (Hi Vis vests)	1365	-60.48
Refund Brian Griffiths (Pughs compost)	1366	-46.93
British Gas electric	dd	-23.58

Income

Precept 2014/2015		19000.00
WI Tanyard hire		72.00
Ainon Tanyard hire		72.00
Castell Coch Golf club (donation)		50.00
Moruzzi Tanyard hire.		36.00
Castell Coch passes		17.00

8.02 Cheques to be raised. Total wages and expenses for April (£268.18 + £400.95) Caerphilly Skips £100 Jane White Accountant £60 @rchitecture £20.25 Swalec £11.76.

8.03 The accounting statements in Section 1 of the Audit were presented to the Council along with The Governance Statement. The Council approved the Annual Return and it was signed by the Chair and

the Clerk.

9.00 NOTICES OF MOTION

9.01 None received.

10.00 QUESTION TIME.

10.01 The residents from St Michaels Close who had complained about the noise levels coming from the Village Hall attended again tonight, to inform the Community Council that the problem was getting worse. They explained that the brass band were there most nights of the week, including weekends and bank holidays. They have been making a note of dates and times. Cllr Mike Jones-Pritchard has raised the issue with the band and the Chair of the band. Cllr Mike Jones-Pritchard suggested that the Village Hall Committee and the Brass Band meet with Environment Health to get some advice. Cllr Linda Morgan will arrange a meeting for the Chair of the band and residents to discuss further. County Cllr Jonathan Evans would like this issue to possibly be resolved before the next meeting.

MJP
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10.02 Chair Cllr Brian Griffiths asked the County Cllrs if they can arrange for the repair of pavements in the village. The pavement between Cwm Gwynlais and Iron Bridge Road is very poor. It was also noted that the pavement next to the school on Iron Bridge Road has still not been repaired.

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10.03 Chair Cllr Brian Griffiths informed the County Cllrs that there was some rubbish beside the fence along the A470 trunk road at the north end of the village. Cllr Mike Jones-Pritchard added that the wooden fence on the opposite side of the road needs repairing.

JE
BT

10.04 A local resident informed the Council that members of the Brass Band were leaving their cars on the footpath at Cae Lewis. Cllr Mike Jones-Pritchard will raise the issue with the band members.

MJP

11.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR.

11.01 None.

12.00 DATE OF NEXT MEETING.

12.01 The date of the next meeting will be Monday 2nd June 2014 at 19.00hrs

12.02 The meeting closed at 19:50hrs.

13.00 CLOSED MEETING

13.01 After the public meeting, a closed meeting took place to discuss job applications received. 14 CVs were received for the post of Clerk and Responsible Finance Officer. The applications were discussed and 5 applicants were short listed for interview. Interviews will take place on Tuesday 6th May 6:30pm onwards at the Tanyard. Chair Cllr Brian Griffiths will conduct the interviews along with Cllrs Linda Morgan, Mike Jones-Pritchard and Ceri Morgan. The Clerk will write to the short listed applicants with their times of interviews.

13.02 Closed meeting closed at 20:42hrs