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# TONGWYNLAIS COMMUNITY COUNCIL

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## **Minutes of the Annual General Meeting Held at The Tanyard, Tongwynlais, on June 27th 2016. Meeting Commenced at 7:00pm.**

- 1.00 ATTENDANCE :**
- Community Councillors:** Chairman Brian Griffiths, Chris Morgan, Mike Griffiths, Peeter Tiidt & Graham Walters.
- Clerk:** Rebecca Crandon.  
Nadine Dunseath
- County Councillors:** None.
- Members of the public:** Three.
- Police Representative:** Two.
- 2.00 APOLOGIES:**
- Cllr Linda Morgan, Mike Jones-Pritchard & Julie Jones.
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS:**
- 3.01 None.
- 4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**
- 4.01 The minutes of the previous meeting held on May 31st 2016 were agreed.
- 5.00 POLICE MATTERS:**
- 5.01 There were two reported incidents of anti-social behavior and an attempted burglary. There was one incident of theft and the police advised to keep all windows and doors secure. The police confirmed that measures had been put in place for the Sunset Fayre road closure and that the PCSO's would be attending. Residents had also heard a police helicopter in the area of Catherine Drive at 4am one morning, there was nothing to report on this incident. The next PACT meeting to be held on Tuesday June 28th at the Tanyard.
- 6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM THE PREVIOUS MEETING.**
- 6.01 Item: 9.01 the clerk is still waiting for an estimate on the Christmas lighting from Darren at

Floodlighting.

- 6.02 Item 9.02 Acquisition of Land Tongwynlais Gardens. Strategic Estates had been in contact with the Community Council stating that they will have to advertise the sale of the land. The Community Council has requested a breakdown of these costs.
- 6.03 Item 9.03 The Clerk wrote to Cardiff Council to provide a new bin on the green at Pantgwynlais. A new bin has been placed on the lamp post near to the bench.
- 6.04 Item 9.04 The clerk contacted Cardiff Council Parks Department as the grass had not been cut for some time on the Green meadow Estate. Residents had raised concerns regarding the warm weather, children playing in the long grass and the risk of adders coming out of hibernation. The grass has now been cut.
- 6.05 Item 9.06 Cllr Graham Walters has taken the hanging basket down from outside the Vicarage on Merthyr Road.
- 6.06 Item 13.02 The clerk has corresponded with the Parks Department regarding the locked gate at the children's park at the end of Ironbridge Road an acknowledgment was received. Cllr Chris Morgan said that he would check the park to see if the lock had been taken off
- 6.07 Item 9.07 The Chair made enquiries regarding the memorial bench to Leon Whittle. The bench is waiting to be painted and was not bought from Pugh's Garden Centre as originally planned. The Chair was concerned about the purchase, as it was public money donated. The Chair requested a receipt, but apparently it will take over a month for one to be produced. The bench is scheduled to be installed on August 9<sup>th</sup> but will have to be set in concrete with permission from Wales and West Housing Association. Cllr Graham Walters said he was happy to wait until August 9<sup>th</sup> when the bench would be installed.
- 6.08 Item 9.08 The Commemorative Coins were given out at the school however 200 coins were not enough and the clerk was requested to order another 50. Any surplus coins were to be sold off to anyone who wanted them and the proceeds returned to the Community Council funds. To date there were only 5 surplus coins and Cllr Graham Walters would be making enquiries as there should have been at least 30.
- 6.09 Item 9.09. The Community Council expressed their concerns regarding the Sunset Fayre. If volunteers from the Community Council wore TCC hi-viz vests would the Community Council be responsible? As the Community Council has not been involved in the organising of the event then the fayre would not be covered by Tongwynlais Community Council public liability insurance. Road safety concerns were also raised regarding the closing of Heol-y-Fforest, for both the cycle hill climb and the group litter pick. Cllr Chris Morgan enquired as to whether there would be a charge for the road closure. The PCSO's would be manning the road closures.
- 6.10 This year's hanging baskets were discussed and that 5 extra places were needed for the additional baskets. Cllr Graham Walters suggested whether they could be put up on the Lewis Arms and if permission was needed from Brains. It was also suggested by Cllr Chris Morgan that maybe the baskets put be put up on some of the cottages at the top village or if not on Mill Road. Cllr Brian Griffiths said he would ask residents in the cottages. The lamppost outside the church is being replaced and that new fittings would have to be put up to accommodate the baskets. Cllr Mike Griffiths also pointed out that it is this lamppost that feeds the Christmas lighting and concerns were raised that the equipment inside may get damaged.
- 6.11 Cllr Peeter Tiidt reported that the allotments were coming along nicely apart from 2 plots that appear neglected. He also reported that the apiary was back at the allotments.

**7.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS:-**

**7.01 Planning Applications:**

An application has been received to build a new 2 bed roomed house where the double garages are at the end of Ironbridge Road, Tongwynlais, the garages belong to no.1 Ironbridge Road. Cllr Mike Jones-Pritchard declared an interest in this at the last meeting as he was the architect who drew up the plan. Two residents attended the meeting as they wished to object to the building of this property and they had already formally submitted their objections to Cardiff Council's Planning Department. There were a number of issues raised: Privacy being one of them and residents objected to one of the side elevations to the building saying it would look like 'the Berlin wall'. Parking issues on Ironbridge Road were discussed stating that additional parking here would add to the current congestion problems. Road safety was discussed as Ironbridge Road is used by cyclists on the Taff trail and also children playing in the area. Residents referred to the building as an 'eyesore' and that it would not be in-keeping with the original cottages. It was also felt that the new build would encroach on the boundary of the property next to it. Access concerns were also raised regarding the entrance to Ironbridge Road particularly emergency services if there was additional parking here if no 1 no longer had garage parking facilities. It was pointed out that the new construction would be 2ft higher than the current garages which would block out the light to properties in that area. Tongwynlais Community Council agreed that it would object to the planning application and the clerk was requested to write a letter of objection.

7.02 The Clerk reported the following correspondence received since the previous meeting:-

- a) British Gas electricity bill.
- b) Invoice from Tower Mint.
- c) Minutes from the One Voice Wales meeting.
- d) Cardiff Council invoice re: rental.

**8.00 FINANCIAL REPORT AND SIGNING OF CHEQUES:**

**Expenditure**

British Gas Electricity	d/d	-25.28
Julie (Cleaning Materials)	1500	-5.69
Wages & Expenses	1501/2	-704.39

8.01 Cheques to be written by the Clerk: Wages & Expenses: Tyfrion Edwards, Rebecca Crandon & Rhys Davies. Cardiff Council Land rental £10.00 & Tower Mint.

8.02 The completed internal audit forms were given to the Chair for signature and they would be forwarded on to the external auditor.

**9.00 NOTICES OF MOTION:**

9.01 None.

**10.00 QUESTION TIME:**

- 10.01 One of the residents raised concerns regarding the proposed Christmas Tree at Pantgwynlais. Next to the tree is an ornamental cherry that's branches are encroaching on the Christmas tree. As the cherry is deciduous it is highly likely it will not be an issue during the winter months, this will be reviewed again, it maybe that one of the branches may need to be pruned back.
- 10.02 Cllr Graham Walters raised concerns regarding the sale of the Post Office. The Post Office had not received a notification to vacate as of yet but the building is being sold off as a flat and two commercial premises. The clerk had already made enquiries with Post Office Counters, who had confirmed that should this Post Office close then they had to make alternative provision within the village. There was a procedure that had to be adhered to and residents would be notified of any changes, it is understood they have to give residents 3 months' notice of any proposed changes. The Post Office was discussed further and that it is not a franchise, concerns were also raised that it did not display a public liability notice.

**11.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR**

- 11.01 None

**12.00 DATE OF NEXT MEETING:**

- 12.01 The date of the next meeting will be Monday 25<sup>th</sup> July 2016 at 19.00 hours.

The meeting closed 20.05 hours.