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# TONGWYNLAIS COMMUNITY COUNCIL

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**Minutes of the Meeting Held at  
The Tanyard, Tongwynlais,  
on Monday 30<sup>th</sup> July 2012.  
Meeting Commenced at 7:30pm.**

- 1.00 ATTENDANCE :** Councillors: Chair Brian Griffiths, Graham Walters, Julie Jones, Chris Morgan, Mike Griffiths, Peeter Tiidt, Mike Jones-Pritchard Ceri Morgan and Ceri Lane (Clerk)
- County Councillors: Jonathan Evans and Benjamin Thomas
- Police Representative: None present.
- 2.00 APOLOGIES :** Councillors: Cllr Linda Morgan.  
PC Paul Tebbutt
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS.**
- 3.01 None were declared.
- 4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**
- 4.01 The minutes of the previous meeting held on 18<sup>th</sup> June 2012 were agreed.
- 5.00 POLICE MATTERS**
- 5.01 PC Paul Tebbutt sent the following police report
- 1<sup>st</sup> July-domestic assault, Queen Street.
- 5.02 PC Paul Tebbutt and PCSO Emma Bowden have been around the village both on foot and on bikes.
- 5.03 The next PACT meeting is on 8<sup>th</sup> August at the International Hotel at 7pm.
- 6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.**
- 6.01 Items 7.01(a) and 9.01. Cllr Peeter Tiidt asked why the Council had received a VAT refund of £634.91. The Clerk explained that each year the Council claim back any vat that was paid on expenses.

- 6.02 Item 6.01. Cllr Graham Walters informed the council that the Jubilee mugs are still available and there are approx. 76 mugs left.
- 6.03 Item 6.03. Cllr Peeter Tiidt explained that he will arrange the hire of a skip once he can get a team of volunteers together to help. Ongoing. PT
- 6.04 Item 6.02. Cllr Graham Walters is waiting for an estimate from Elsbury for putting up and taking down **ALL** of the Christmas lights. He has also seen the relevant paperwork ensuring that Elsbury have the necessary G39 qualifications. Ongoing. GW
- 6.05 Item 7.01 (c). Cllr Mike Jones-Pritchard asked if the Clerk had received a reply to the email regarding Code of Conduct training. The Clerk is still waiting for a reply from the relevant dept. Ongoing. CL
- 6.06 Item 12.01. Chair Cllr Brian Griffiths asked if the florescent jackets had been returned. Cllr Mike Jones-Pritchard informed the Council that the Whitchurch road closure was cancelled and therefore the jackets were not needed. Resolved.
- 6.07 Item 12.03. See question time, Item 10.04.

## **7.00 CORRESPONDENCE, COMMUNICATIONS PLANNING APPLICATIONS & REPORTS OF MEETINGS:-**

7.01

**The Clerk reported the following correspondence received since the previous meeting:-**

- a) Swansea Metropolitan University, questionnaire. Clerk has sent it off.
- b) Land at Merthyr Road quarterly rent, £10. Clerk to send cheque. CL
- c) One Voice Wales Agenda and minutes. Cllrs Graham Walters and Julie Jones apologised as they could not attend.
- d) Business Gas Electricity, £274.08 in Credit.
- e) Play for Wales issue 37. Filed.
- f) Environment Agency, invitation to Hinkley Point C Operational Draft Permits Consultation. To be placed on the notice board. GW
- g) South Wales Police, Community volunteer awards. To be placed on the notice board. GW
- h) Poster, trip to Incredible Edible Todmorden. Given to Cllr Peeter Tiidt.
- i) Local Government, consultation paper to remove the 2 signature rule on payments. No comments. Filed.
- j) Email from Helena Fox, R&MCC, requesting a benchmarking exercise on finances. No objections, Clerk may give requested information.
- k) Tongwynlais Youth Team request for sponsorship. After discussion it was decided that the Council could not contribute at this time. CL
- l) Land at Castle Road rent. £0.08. Clerk to send cheque. CL

7.02 Cllr Ceri Morgan attended the GE Healthcare meeting on 25<sup>th</sup> June 2012. The following was noted:

- Trade products are sold under the Whatman name.
- Profits up 10%
- Carwyn Jones, Edwina Hart and Vince Cable have visited in the last 6 months. Nick Main (Site Manager) visited 10 Downing Street and met David Cameron.
- The last chimney will be removed by the end of 2012.

- Decommissioning of radioactive materials and buildings to be completed by Summer 2013. There will still be a small store of radioactive materials kept on site.
- Charity of the year is Velindre Hospital. Any sponsorship ideas should be sent to Alyson Ayland.

7.03 Mrs Sally Phillips has been appointed as the new headteacher and she will start in January 2013. Mrs Phillips is currently deputy headteacher at Pentyrch Primay School. The reconstruction of the school wall has commenced and should be completed by the end of August.

7.04 Planning Application 12/1119DCH. Single storey extension at 34 Castle Road. No comments or rejections.

## 8.00 FINANCIAL REPORT AND SIGNING OF CHEQUES.

### 8.01 Expenditure

Refund Linda Morgan (Jubilee)	1237	-47.92
Jane White Accountant (Internal Audit)	1238	-60.00
Refund Julie Woods (Dog show refreshments)	1239	-10.11
Refund Linda Morgan (S.F. - tea party)	1240	-121.00
Total wages and expenses June 2012	1241/42	-693.25
Refund Linda Morgan (S.F. - pub quiz)	1243	-8.95
Webbs Garden Machinery (repairs)	1244	-151.40
Hudson & Hopkis (Jubilee mugs)	1245	-197.50

### Income

Proceeds from Summer Festival	54	119.00
Castle Coch Passes	54	10.00
Jubilee mugs	54	28.00

8.02 Cheques to be raised. Total wages and expenses for July (£184.19 + £728.75), Merthyr Road land rent £10.00, Castle Road land rent £0.08, Limegreen Ltd (Tanyard repair) £199.20, Cllr Mike Jones-Pritchard refund for Jubilee, Summer Festival and new battery for watering machine £234.40, Robert Kimber (Tanyard tools) £12.88 and Suzy Phillips (Teddy bears picnic) £39.63.

8.03 The Clerk informed the Council that she had received the external audit report from Mazars. There were no issues or other matters that needed to be corrected.

8.04 The Clerk and Responsible Finance Officer certified Section 3 in accordance with Regulation 8B of the Accounts and Audit (Wales) Regulations 2005 (as amended)

8.05 The Council approved the accounting under Regulation 9 (3) Accounts and Audit (Wales) Regulations 2005 (as amended) and the Annual Governance Statement.

8.06 Chair Cllr Brian Griffiths signed and dated Section 3 following the Audit.

## 09.00 NOTICES OF MOTION

None received.

## 10.00 QUESTION TIME.

- 10.01 Cllr Chris Morgan has been contacted by local residents regarding the safety of the bridge over the brook near the allotments. One of the sleepers is rotten and needs replacing. It was suggested that a hand rail may be needed. Cllr Mike Jones Pritchard suggested that the council ask the Parks Dept. for advice. Chair Cllr Brian Griffiths shall take a look and report back. BG
- 10.02 Cllr Mike Jones Pritchard reported that the lights in the allotment shed are not working. Cllr Graham Walters will arrange replacements. GW
- 10.03 Cllr Peeter Tiidt reported that Wales and West Tenants were disposing of building materials on Council ground at Catherine Drive. Clerk will write to Wales and West Housing Association. CL
- 10.04 After a water pipe leak inside the Tanyard, Welsh Water was called out on an emergency service and the stop cock was found. An emergency repair was carried out by Limegreen, so that there would be water available for Library. The Council was advised that the repair was only temporary as the pipes were brittle and all needed replacement. Cllr Mike Griffiths informed the council that the original leak was caused by a carpet nail going through the pipe. It was decided that the Clerk will arrange for three quotations to have the pipes replaced with new ones along the wall instead of under the floor. Limegreen had already given a quote for the price of £828. Once all quotations are received, a decision will be made and work will commence as soon as possible. CL
- 10.05 Cllr Mike Jones-Pritchard left the meeting at 20.06hrs.
- 10.06 Chair Cllr Brian Griffiths suggested that Cllrs Chris Morgan and Mike Griffiths are given keys to the Tanyard as they live closest and can then access the building when needed. Cllr Graham Walters handed his keys over to Chair Cllr Brian Griffiths. Clerk shall arrange for a notice showing key holders contact numbers, to be placed in the window in case of an emergency (e.g. Alarms going off) Cllr Graham Walters will ensure that the alarm is working. If needed, the council agreed to have an alarm company come out and repair or replace the alarm. CL  
GW
- 10.07 Local residents have reported various road/traffic issues. BG
- County Cllrs have received complaints regarding the parking of vehicles on Council owned land along Merthyr Road. The vehicles are parked across the pavements causing sight obstruction when entering Merthyr Road from Bute Street. Chair Cllr Brian Griffiths will make enquiries as to whom the vehicles belong to and ask them not to park there.
  - Parking around the school area at drop off and pick up times.
  - Iron Bridge Road, concerns over the speed of traffic.
  - General speed of traffic through the village.
  - Road humps, damaging vehicles.
  - Recent road improvements, not been completed and concerns that the alterations are causing other problems at the North end of village.

County Cllrs have suggested having Enforcement Officers in the area. The council is against these measures and has asked that these problems be resolved some other way. The County Cllrs will be

arranging a walk around the village to observe these issues and will welcome the Community Cllrs along. The County Cllrs emphasised that they wish to work with the Community Council on these issues.

- 10.08 A resident reported that rubbish was being left on the bank behind the changing rooms on the recreation field. Cllr Chris Morgan will inspect and if necessary the Clerk shall write to the Rugby Club. CL
- 10.09 A resident reported that the No ball game signs need to be replaced at the Recreation field. County Cllrs will look into this.
- 10.10 A resident asked if more bins could be placed around the recreational field. County Cllrs have already requested this.
- 10.11 The Clerk had received an email from a resident inquiring about the cement lorries passing her house on Mill Road. Chair Cllr Brian Griffiths will respond. BG
- 10.12 Chair Cllr Brian Griffiths asked the Clerk to send the Agenda and minutes to the County Cllrs each month. CL
- 11.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR.**
- None.
- 12.00 DATE OF NEXT MEETING.**
- 12.01 The date of the next meeting will be Monday 24<sup>th</sup> Sept 2012 at 19.30hrs
- 12.02 The meeting closed at 20:48 hrs.