
TONGWYNLAIS COMMUNITY COUNCIL



**Minutes of the Meeting Held at
The Tanyard, Tongwynlais,
on Monday 18th June 2012.
Meeting Commenced at 7:30pm.**

- 1.00 ATTENDANCE :** Councillors: Chair Brian Griffiths, Julie Jones, Chris Morgan, Mike Griffiths, Peeter Tiidt, Linda Morgan and Ceri Lane (Clerk)
- Police Representative: None present.
- 2.00 APOLOGIES :** Councillors: Ceri Morgan, Graham Walters, Mike Jones-Pritchard.
PC Paul Tebbutt
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS.**
- 3.01 None were declared.
- 4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**
- 4.01 The minutes of the previous meeting held on 21st May 2012 were agreed.
- 5.00 POLICE MATTERS**
- 5.01 PC Paul Tebbutt sent the following police report
- 4th June – burglary, Golf Club
 - 4th June – burglary, Spar.
 - 12th June – assault, Greenmeadow Drive.
 - 17th June – drugs warrant executed, Cae Lewis, cannabis found.
- 6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.**
- 6.01 Item 10.01. Cllr Graham Walters has ordered extra mugs. It was decided the mugs would go on sale for the price of £4.50 each. Ongoing. **GW**
- 6.02 Item 10.03. As Cllr Graham Walters was absent from the meeting, the discussion of the Christmas lights will take place in the July meeting. Ongoing. **GW**
- 6.03 Item 10.08. Cllr Peeter Tiidt informed the council that he hasn't as yet, arranged a skip for the **PT**

Allotments. Ongoing.

- 6.04 Item 15.02. Cllr Chris Morgan asked Chair Cllr Brian Griffiths if there had been any progress with the Spring bulbs. Chair Cllr Brian Griffiths explained that he had made enquiries with the relevant department; they should be available in September at cost price. Cardiff Council flower tubs should be delivered next week. Hanging basket brackets have not yet been inspected. Ongoing. BG
GW

7.00 CORRESPONDENCE, COMMUNICATIONS & REPORTS OF MEETINGS:-

7.01 The Clerk reported the following correspondence received since the previous meeting:-

- a) VAT refund 2011/12 £634.91.
- b) Email response regarding maintenance training. Chair Cllr Brian Griffiths shall make further enquiries. BG
- c) Mandatory training session for all Community Councillors – Code of Conduct 11th July 4pm-7pm at County Hall. Clerk Ceri Lane shall request a date in September if necessary. CL
- d) Welsh Government – Sustainable Development Bill White Paper. Filed.
- e) Welsh Government – Practice Guide, realising the potential of pre-application discussions <http://wales.gov.uk/topics/planning/policy/guidanceandleaflets/preappguide/?lang=en>
- f) Zurich – Information request regarding Summer Festival week. Clerk to respond. CL
- g) Email from Jonathan Evans introducing himself as County Councillor for Whitchurch and Tongwynlais. Clerk to reply. CL

7.02 Cllr Ceri Morgan will be attending a GE Healthcare meeting on Monday 25th June.

8.00 PLANNING APPLICATIONS – None received.

9.00 FINANCIAL REPORT AND SIGNING OF CHEQUES.

9.01 Expenditure

Pughs Garden Centre - compost for baskets	1230	-59.90
British Gas-	D/D	-159.44
Total wages and expenses May 2012	1231/32	-642.78
Food for Jubilee	1235	-98.38
Magician - Jubilee	1236	-95.00
Mugs - Jubilee	1233	-857.15
Disco - Jubilee	1234	-35.00

Income

VAT Refund	BGC	634.91
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9.02 Cheques to be raised. £47.92 Jubilee picnic, £60.00 Jane White Accountant. Wages and expenses at the end of the month, Any cheques relating to Summer festival.

9.03 **.Forecast May 2012 – April 2013**

Exp	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Wages	585	760	760	910	910	760	650	250	250	500	650	760
Ins								1300				
Gas		150			150			400			250	
Electric						120			120			120
Water												660
Council Tax												840
One Voice												208
Wales Allotment rent		10			10			10			10	
Christmas								2350				
Projects	1200	250		330								
Donations					100					100		
Other												
Accountant			60									
Training					25							
Audit						180						
Total	1785	1170	820	1240	1195	1060	650	4310	370	600	910	2588
Bank b/f	12765.03	10980.03	10444.94	9624.94	9888.94	8693.94	7633.94	7583.94	3273.94	2903.94	2303.94	1393.94
Income	0	634.91		1504	0	0	600	0	0	0	0	16000
Expenditure	1785	1170	820	1240	1195	1060	650	4310	370	600	910	2588
Bank c/f	10980.03	10444.94	9624.94	9888.94	8693.94	7633.94	7583.94	3273.94	2903.94	2303.94	1393.94	14805.94

10.00 TO APPROVE AND CERTIFY THE STATEMENT OF ACCOUNTS AND ANNUAL GOVERNANCE STATEMENT

10.01 Following certification by the RFO, the accounting statements were presented to the Council.

10.02 The Annual Governance Statement was presented to the Council and was agreed by all members present.

10.03 Notice of appointment of date for the exercise of electors’ rights, has been placed in the village notice board.

11.00 NOTICES OF MOTION

None received.

12.00 QUESTION TIME.

12.01 Cllr Linda Morgan has asked the police to attend the Summer Fayre road closure on the 27th June. Whitchurch Festival has asked if they can borrow our florescent jackets to assist with their road closures. All councillors present agreed.

- 12.02 Cllr Peeter Tiidt asked what road works were being carried out on Merthyr Road. Chair Cllr Brian Griffiths explained that the crossing by the dentist will be altered to allow for two-way traffic.
- 12.03 Chair Cllr Brian Griffiths raised his concerns over the Tanyard. It was decided that the Clerk should proceed with the insurance claim. CL
- 12.04 A resident asked for the poles beside the school crossing to be replaced. Clerk Ceri Lane shall contact the highways dept. CL
- 12.05 A resident reported that the lane between Cae Lewis and Pantgwynlais has become overgrown. Clerk Ceri Lane shall contact Housing Dept. CL

13.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR.

None.

14.00 DATE OF NEXT MEETING.

- 14.01 The date of the next meeting will be Monday 30th July 2012 at 19.30hrs
- 14.02 The meeting closed at 20:11 hrs.