
TONGWYNLAIS COMMUNITY COUNCIL



Minutes of the Annual Meeting Held at The Tanyard, Tongwynlais, on Monday 21st May 2012. Meeting Commenced at 7:30pm.

1.00 ATTENDANCE : Councillors: Chair Brian Griffiths, Graham Walters, Julie Jones, Chris Morgan, Mike Griffiths, Mike Jones-Pritchard, Linda Morgan and Ceri Lane (Clerk)

Police Representative: None present.

2.00 ELECTION OF A CHAIRMAN

2.01 Cllr. Graham Walters gave his gratitude to all members of the council and thanked everyone for their hard work and support over the last ten years whilst he stood as Chairman. He said that it had been an honour to serve the community as chairman but he now feels that it is time to stand down and give someone else the opportunity.

2.02 Cllr. Chris Morgan proposed that Cllr. Brian Griffiths should take the position as Chairman; this was seconded by Cllr. Mike Griffiths. All councillors present agreed.

2.03 Chair Cllr. Brian Griffiths accepted the appointment of Chairman. He thanked Cllr. Graham Walters for all his hard work and said that he had been a pleasure to work with and that he appreciated all his efforts.

2.04 The council have asked for a photo of Cllr. Graham Walters to be put on the wall showing his years of service.

3.00 ELECTION OF A VICE-CHAIRMAN

3.01 Cllr. Chris Morgan proposed that Cllr. Graham Walters should take the Vice-chairman position. Cllr. Mike Griffiths seconded and all councillors present agreed. Cllr. Graham Walters accepted the position.

4.00 COUNCILLORS' DECLARATIONS OF ACCEPTANCE OF OFFICE

4.01 All councilors present signed their Declaration of Acceptance of Office forms in front of the Proper Officer, Clerk Ceri Lane.

5.00 OTHER APPOINTMENTS

It was agreed that all other appointments remain the same:-

- School Governor – Cllr. Mike Jones-Pritchard.

- GE Healthcare – Cllr. Ceri Morgan.
- One Voice Wales – Cllrs. Graham Walters and Julie Jones.

6.00 APOLOGIES : Cllr Peeter Tiidt Cllr Ceri Morgan
PC Paul Tebbutt

7.00 DECLARATION AND REGISTRATION OF INTERESTS.

None were declared.

8.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.

8.01 The minutes of the previous meeting held on 30th April 2012 were agreed.

9.00 POLICE MATTERS

9.01 PC Paul Tebbutt sent the following police report

- 2nd May-theft from vehicle, Merthyr Road.
- 2nd May-theft, Cae Lewis.
- 2nd May-theft, Castle View. Male arrested, charged and property recovered.
- 7th May-criminal damage, Maes-y-Draenog.
- 7th May-theft from vehicle, International Hotel.
- 16th May-burglary, Spar.

9.02 PC Paul Tebbutt conducted a search warrant under the dangerous dogs act in Queen Street where a Pit Bull was seized.

9.03 Next PACT meeting will be held at Whitchurch Community Centre, Tuesday 19th June at 7pm.

10.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.

10.01 Item 7.04. Cllr Graham Walters has made enquiries, and can get mugs for the Jubilee at a cost of £4.05 per mug. It was decided that 200 should be ordered. There will be one mug per primary school child, and any leftover will go on sale at £4 per mug. Extra mugs can be ordered if necessary. Cllr Graham Walters shall arrange.

GW

10.02 Cllr Mike Jones Pritchard arrived at the meeting at 19:46hrs.

10.03 Item 7.02. Cllr Graham Walters has a meeting on Wednesday 23rd May at 9:30 with the new Christmas light contractor, Elsbury. Discussion took place regarding the strings of Christmas lights on the houses. Cllr Mike Jones-Pritchard explained that if an employee was to take the lights down, there would be health and safety issues where the employee would need to be ladder trained. It was suggested that a local firm could be instructed to take the lights down. After further discussions it was decided that Cllr Graham Walters will make enquiries with Elsbury, to see if they would be able to take the lights down and suggest any alternative ways to hang the Christmas lights up at Christmas time.

GW

- 10.04 Item 11.01. Cllr Mike Jones-Pritchard reported the rubbish to Parks and the refuse Dept. but has not had a response from Cardiff Council.
- 10.05 Item 11.02. Cllr Mike Jones-Pritchard has spoken to Judith Davies, headteacher of Tongwynlais Primary school and she is now dealing with this matter.
- 10.06 Item. 11.03. Cllr Mike Jones-Pritchard reported the piping in Wyndham Street; the Footpath Officer will take a look as soon as he can.
- 10.07 Item 11.04. Chair Cllr Brian Griffiths has not received any information regarding the new owner of the land beside the village hall front.
- 10.08 Item 11.06. It is not known whether Cllr Peeter Tiidt has arranged a skip for the allotments.
- 10.09 Cllr Linda Morgan arrived at the meeting at 20:03hrs.
- 10.10 Item 7.05. Jubilee Picnic has been arranged for Saturday June 2nd in the school field between 3pm and 6pm. Cllr. Linda Morgan expressed her thanks to the councilors for putting the flags up in the village and asked about the possibility of having more put up.

11.00 CORRESPONDENCE, COMMUNICATIONS & REPORTS OF MEETINGS:-

11.01 The Clerk reported the following correspondence received since the previous meeting:-

- a) Cardiff Community Grants. Chair Cllr Brian Griffiths shall look into it. BG
- b) One Voice Wales AGM. Filed.
- c) HM Revenue and Customs, Corporation Tax review. Clerk to complete.
- d) Cardiff & Vale Health Council review meeting. Filed. CL
- e) Lloyds TSB bank cards. Clerk to destroy and inform the bank that cards are not required.
- f) Business Gas 7th February 2012 – 11th May 2012, £159.44. Paid.
- g) Boundary Commission for Wales newsletter. Clerk to inform Cllrs on any developments.
- h) Launch of the consultation on the Promoting Local Democracy White Paper. Filed.
- i) The Ombudsman's Casebook – Issue 8 available online
<http://www.ombudsman-wales.org.uk/en/publications.aspx>
- j) Cadw, confirming that the new number to be used if locked in carpark is 08703 331506, Ref.45682 should be quoted.
- k) Tongwynlais Football Club, funding scheme request. Clerk shall reply. CL

- 11.02 Cllr Mike Jones-Pritchard reported that Tongwynlais Primary School has received the ESTYN Inspection Report. The school received fourteen excellents and one good. There was also an article in the Echo reporting that the school is the first local authority school in the capital to be awarded the maximum rating. As the Headteacher, Judith Davies is leaving at the end of term; procedures are in place to find a new headteacher.

12.00 PLANNING APPLICATIONS

- 12.01 None received.

13.00 FINANCIAL REPORT AND SIGNING OF CHEQUES.

13.01 Expenditure

Total wages and expenses April	1227/29	-705.12
Refund Julie Jones (Cleaning products-Tanyard)	1228	-5.43
British Gas -Electric	D/D	-354.16

Income

Journal entry Adjustment on Chq 1220		10.20
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13.02 Cheques to be raised. £59.90 refund Cllr. Graham Walters (compost). The council gave the Clerk permission to sign cheques for wages and expenses, at the end of the month.

13.03 The clerk handed out copies of the Financial Statement for 2012/13. The Clerk shall instruct Jane White to complete the Internal Audit. The Clerk shall update the budget for the next 12 months and bring along to June meeting. CL

14.00 NOTICES OF MOTION

14.01 None received.

15.00 QUESTION TIME.

15.01 Cllr Graham Walters expressed his thanks to Cllrs Linda Morgan, Mike Jones-Pritchard and Brian Griffiths for all their hard work whilst standing as County Councillors.

15.02 Cllr Graham Walters has taken 15 bags of compost to the school Gardening Club, ready for the village flower displays.
Cllr Mike Jones-Pritchard will find out about registering for the Cardiff In Bloom competition. Cllr Graham Walters and Cllr Chris Morgan will inspect the brackets and replace if necessary. It was agreed that the council should purchase and plant new daffodil bulbs. A date shall be arranged for some time in September. Volunteers needed. Chair Cllr Brian Griffiths shall make enquiries with Parks. MJP
BG

15.03 Cllr. Linda Morgan asked for volunteers for the Summer Festival starting on June 22nd.

- Friday 22nd June – School Fayre.
- Saturday 23rd June – Dog show and Treasure Hunt.
- Sunday 24th June – Songs of Praise, St. Michaels.
- Monday 25th June – Tea party for the elderly, location to be confirmed.
- Tuesday 26th June - Quiz night 8:30pm, Lewis Arms.
- Wednesday 27th June – Sunset Fayre, Merthyr Road. **Road Closure volunteers needed.** ALL
- Thursday 28th June – Teddy bears picnic, Aion.
- Friday 29th June – Concert, Village Hall.
- Saturday 30th June – BBQ and Jazz night at Lewis Arms.

16.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR.

None.

17.00 DATE OF NEXT MEETING.

17.01 The date of the next meeting will be Monday 18th June 2012 at 19.30hrs

17.02 Cllr Mike Jones-Pritchard tendered his apologies as he has a Governors meeting on 18th June.

17.03 The meeting closed at 20:34 hrs.

DRAFT