

---

# TONGWYNLAIS COMMUNITY COUNCIL

---



**Minutes of the Meeting Held at  
St. Michaels Church Hall, Tongwynlais,  
on Monday 25<sup>th</sup> March 2013.  
Meeting Commenced at 7:30pm.**

**1.00 ATTENDANCE :** Community Cllrs: Chair Brian Griffiths, Chris Morgan, Julie Jones, Mike Griffiths, Peter Tiidt.  
Clerk: Ceri Lane

County Cllrs: None present.

Police Representative: None present.

**2.00 APOLOGIES :** Community Cllrs: Graham Walters, Ceri Morgan, Linda Morgan and Mike Jones-Pritchard.

County Cllrs: Jonathan Evans  
PC Paul Tebbutt and PCSO Gary Dunning

**3.00 DECLARATION AND REGISTRATION OF INTERESTS.**

3.01 None were declared.

**4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**

4.01 The minutes of the previous meeting held on 25<sup>th</sup> February 2013 were agreed.

**5.00 POLICE MATTERS**

5.01 PCSO Gary Dunning sent the following police report;

- 1<sup>st</sup> March 2013 – theft from vehicle, Ironbridge Road.
- 10<sup>th</sup> March 2013 – theft from vehicle, Catherine Drive.
- 11<sup>th</sup> March 2013 – theft from vehicle, Catherine Drive.
- 12<sup>th</sup> March 2013 – assault, Cae Lewis (person arrested).

**6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.**

6.01 Item 6.02. The Chairman has been in contact with the Manager of Carpetwise in Caerphilly. They will meet at The Tanyard next week to look at the floor and give a price. **BG**

6.02 The Clerk has received a letter from Highways regarding the entrance to Greenmeadow Springs and parking along Merthyr Road (South end of village)

- The Greenmeadow Springs entrance will need further investigation to determine if any measures can be justified.
- As there have been no injury accidents reported in the last 5 years, and the parked vehicles do not obstruct traffic flow when site observations have taken place, there is no need for further waiting restrictions.
- If vehicles are parked such that obstruction is caused, this is an offence which can be dealt with by the Police under existing legislation and can be reported direct to them on telephone 101.

The Clerk has a copy of the exact letter from Highways if any member should like to view it in detail.

6.03 The Chairman queried the invoice for Architecture, the Clerk explained that it was a reimbursement to Cllr Mike Jones-Pritchard for printing the Christmas flyers.

6.04 Due to the notice board being unsecure and open, the Community Review notice and others have been removed by unknown persons and replaced with a fairground poster. Chair Cllr Brian Griffiths will ask Graham Walters to give the locks to the Clerk so that she can arrange for a locksmith to fit them.

BG  
GW

## **7.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS:-**

7.01 **The Clerk reported the following correspondence received since the previous meeting:-**

- Cardiff Council Boundary and Electoral Review
- Western Power – Certificate of Unmetered Supply.
- British Gas electricity 01/02/2013-01/03/2013 £59.82
- One Voice Wales membership form £212. Clerk to raise cheque and send off with form.
- Cardiff Council Rates 2013/14 £858.40
- Invoice from Phillip Goulding, Tanyard £1000.
- Cardiff Partnership Response from Cardiff Council. Clerk to reply.
- One Voice Wales/SLCC training seminar 17<sup>th</sup> April 2013.
- Cardiff Council Response to traffic and congestion at Green Meadow Springs.
- Ombudsman – Want to complain about a public body? Given out Councillors.
- Ombudsman – How to complain that a local authority member has broken the code of conduct. Given out to Councillors.
- Came & Co. Spring 2013 edition of Parish Matters. Given to Chairman.
- Gas 6/11/2012 – 5/2/13 £521.59 estimated. Clerk to pay. Gas bills to be reviewed in October.

CL  
CL  
CL

7.02 **Planning Application – 13/00174/DCO Mount Pleasant, 13 Castle Road.**

No comments.

7.03 The Clerk attended a meeting along with four other Community Council Clerks and Melanie Clay, Adam Foster from Cardiff County Council on Wednesday 20<sup>th</sup> March at Lisvane Community Council.

- Charter – It was agreed that it would be a good idea to have a Liaison Officer to help Community Councils deal with Cardiff Council issues. The Clerks of the Community Councils have asked for regular meetings with Cardiff Council as agreed in the Charter. The Charter is making progress.
- Code of conduct training – training is still mandatory and Melanie Clay will be touch to

arrange training at suitable times.

- Websites – C.C.C. have not yet received any funds and are still considering the best way of using the funds. Each Community Council Clerk were asked to contact Adam Foster with more information about their Community Council websites.
- Cardiff Partnership Group – It is vital that all Community Councils maintain good communication with the group leader, Judith Marsh.

7.04 Cllr Mike Jones-Pritchard attended a recent LDP meeting. He informed the Clerk that Tongwynlais is not affected by the current LDP.

## **8.00 FINANCIAL REPORT AND SIGNING OF CHEQUES.**

8.01	Goulding Building Services	1290	-1000.00
	Wages February	1291	-197.80
	Expenses February	1291	-8.25

8.02 Cheques to be raised. Total wages and expenses for March (£64.80 + £499.43 + £234.95) Cardiff Council rates £858.40 One Voice Wales membership £212.

8.03 The Risk Assessment was signed by the Chairman and the Clerk. Any adjustments/alterations can be made at the monthly Council meetings. Please inform the Clerk if any risks are identified.

## **9.00 NOTICES OF MOTION**

9.01 None received.

## **10.00 QUESTION TIME.**

10.01 Cllr Mike Griffiths requested that the Clerk write to Highways and request that the road markings at the North end of Merthyr Road be repainted. CL

10.02 The Clerk has contacted County Cllr Jonathan Evans to ask for his help in getting a response from Highways regarding the Planters for Merthyr Road/Bute Street. County Cllr Jonathan Evans has asked Highways for a reply asap. A reply should be received by the April meeting. CL

10.03 County Cllr Jonathan Evans has asked the Community Council where additional bins should be placed. It was suggested that extra bins should be placed:  

- Spar
- Market Street (near the subway)
- The recreation field.

CL

10.04 Dog mess bags are available at the Spar (subject to supplies). You can report dog mess on pavements to C2C on 029 20872087 and Cardiff County Council will send their Street Cleansing team to clean it up.

10.05 A member of public reported a broken fence at the recreation field. The Clerk shall write to Parks. CL

10.06 The Clerk asked for confirmation on meeting dates so that she could allow Melanie Clay to organize Code of Conduct training. It was decided that:  

- Monday 29<sup>th</sup> April
- Monday 20<sup>th</sup> May (due to 27<sup>th</sup> being bank holiday)
- Monday 1<sup>st</sup> July (due to 24<sup>th</sup> June clashing with Summer Festival week)

10.07 A local resident has asked about planting spring bulbs around the village, he is a keen gardener and is happy to get involved. The Council agreed that a volunteer group would be a good idea. The Chairman asked the Clerk to invite the resident to one of the Community Council meetings to discuss his ideas further.

10.08 The Clerk has been contacted regarding the possibility of renting the Tanyard for a charity fund raising evening. As there will be a band playing live music until approximately midnight, the organizer will need to apply for a late music licence. It was decided that as long as the adjoining household is happy for it to go ahead then the Tanyard could be hired at a cost of £12 per hour for this event. The organizer will contact Mr Ray to request his permission.

**11.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR.**

11.01 None.

**12.00 DATE OF NEXT MEETING.**

12.01 The date of the next meeting will be Monday 29<sup>th</sup> April 2013 at 19.30hrs

12.02 The meeting closed at 20:12hrs.