
TONGWYNLAIS COMMUNITY COUNCIL

Minutes of the meeting held at The
Tanyard, Tongwynlais on Feb 26th 2018
Meeting commenced at 7:30pm.



- 1.00 ATTENDANCE:** **Community Councillors:** Chairman Brian Griffiths, Vice Chairman Graham Walters, Mike Jones-Pritchard, Mike Griffiths, Chris Morgan, Ceri Lane, Peeter Tiidt
Clerk: Nadine Dunseath
County Councillors: Mike Jones-Pritchard
Members of the public: One
Police Representative: Two
- 2.00 APOLOGIES:**
Community Councillors – Linda Morgan, Caryn Hill
Cardiff County Councillors – Morgan, Davies, Phillips
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS:**
None
- 4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**
The previous minutes were approved as correct.
- 5.00 POLICE MATTERS:**
5.01 SW Police reported the following crime figures from 29th January to 26th February as the following: -
1x shed burglary; 2 Anti-Social behaviour, one where youths were throwing stone and the other where a vehicle has been parked up for a length of time; 0 thefts; 2 vehicles with criminal damage.
SW Police have advised that they can issue fixed penalty notices for cycling on the pavement and can also give warnings and advice.
There was a recent disturbance in the church and police advised to call 999 if you need immediate assistance, otherwise to call 101.
- 6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.**
6.01 Item 6.01: Regarding "Welcome to Tongwynlais" road signs.
Rockery preparation work has begun.

- 6.02 Item 6.03 The Clerk reminded Community Councillors that the Monitoring Officer at Cardiff Council will be providing Code of Conduct training on Monday March 19th.
- 6.03 Item 6.04 The chain is missing from the lock at the gate by the canal. This has been reported to Cardiff Council.
- 6.04 Item 6.05 A meeting between the leader of Cardiff City Council and neighbouring Community Councils will be held on Monday 12th March to discuss the Community Council Charter. Chairman and Clerk have sent their apologies, as they are unable to attend.
- 6.05 Item 6.06 A complaint was received about cable ties being left on the pavement when the Christmas lights were removed. Clerk to contact Floodlighting.
- 6.06 Item 6.07 A quote was received for the repair to the Tanyard boiler. Council agreed to go ahead with the repair. Clerk to arrange.
- 6.07 Item 6.08 Cllr Tiidt to remind the litter picker to wear his Tongwynlais Community Council hi-vis vest or jacket.
- 6.08 Item 7.01 Clerk has received the fire safety survey for the Tanyard from Cardiff library. Community Council agreed to address all points in the recommended action plan. Clerk to progress.
- 6.09 Item 7.06 The Clerk will be attending Local Government Finance Training on Tuesday 27th March.
- 6.10 Item 7.07 New Data Protection regulations come into force on 25 May 2018. Clerk provided information to all Councillors on the role of the Data Protection Officer and is yet to receive a response as to whether Cardiff Council Monitoring Officer could carry out this role on behalf of Community Councils. Clerk to register the Community Council with the Information Commissioner's office.
- 6.11 Item 7.10 Re: The Community Council insurance. Clerk to obtain valuations for the Tanyard, which has not been reviewed for some time.
- 6.12 Item 7.12 Challenge Wales are hosting a running event at Castell Coch on Sunday 8th July.
- 6.13 Item 7.15 Re: Amended Plan for the Planning Application 16/03067/MNR Land off Mill Road. The Community Council submitted an objection on behalf of residents to this planning application. A planning committee took place on 7th February and a site visit on 26th February. There is a further planning committee meeting due to take place on 15th March.
- 6.14 Item 10.03 Clerk contacted Wales and West Housing regarding the Oak tree that has died and needs removing on the land adjacent to the steps between

Catherine Drive and Castell Coch View. A tree surgeon completed a survey on February 13th. Clerk is awaiting the report.

- 6.15 Item 10.05 The Plan2Ride café are aware of the damage to the cycle that hangs on the wall on the corner of Merthyr Road and Market Street. Clerk to contact them and request that they replace or remove it.
- 6.16 Item 10.07 Regarding the amount of dog mess on pavements in the village. County Councillors are arranging an initiative within the Primary School to raise awareness on picking up after your dog.
- 6.17 Item 10.08 Cardiff Council have repaired the damaged speed bump on Merthyr Road.
- 6.18 Item 10.09 Cllr Mike Jones-Pritchard has asked for more information regarding having a Tongwynlais logo on the new litter bins.
- 6.19 Item 10.10 The faulty light at the zebra crossing on Merthyr Road by the Primary School has been repaired by Cardiff Council.
- 6.20 Item 10.11 The 2 faulty street lights on Cae Lewis have been repaired by Cardiff Council.

7.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS: -

- 7.01 Community Council formally appointed Cllr Ceri Lane as the Community Council Governor to the Primary School Federation, which will commence on March 27th. Clerk to inform Governor Services.
- 7.02 A local resident has asked about adopting the telephone box by the Lewis Arms with the intention on cleaning it up. Clerk to make enquiries.
- 7.03 Natural Resources Wales advised they intend to upgrade the forest road at Fforest Fawr starting February 26th for 2 weeks. Notices have been placed on the forest road and Clerk has placed a notice on the Community Council website.
- 7.04 An invitation was received for female Community Councillors to attend the Muslim Women in British Society seminar on 10th March. Clerk has circulated the invitation.
- 7.05 A donation request letter was received from Teenage Cancer Trust. Clerk to respond.
- 7.06 Cllr Ceri Lane attended the school Governors meeting. The Estyn report for the school has been received and the school has been classed as good. There is a vote for a new name and logo for the Federation of Governors.

8.00 FINANCIAL REPORT AND SIGNING OF CHEQUES

Expenditure

Welsh Water	1622	-81.89
Wages & Expenses Jan	1619/20	-449.99
HMRC PAYE & NI	1623	-204.44
British Gas Electricity	d/d	-27.81
One Voice Wales Membership Fee	1624	-252.00

8.01 The clerk reported they had received the following since the last meeting:
British Gas Electricity, Welsh Water, One Voice Wales.

8.02 Cheques to be written by the Clerk: Wages & Expenses: Tyfrion Edwards,
Nadine Dunseath, James Proctor.

8.03 The financial report was presented to the Council and agreed as correct.

8.04 Clerk submitted the precept request form to Cardiff Council.

9.00 NOTICES OF MOTION

9.01 None

10.00 QUESTION TIME

10.01 Cllr Mike Jones- Pritchard to remove the flags from outside the village hall.

10.02 The Planning application for houses on the land adjacent to the village hall
has expired and has been resubmitted.

11.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR

Tongwynlais Community Council expressed their sadness of the recent loss
of Brynmor Edwards, who was Chairman of the Council from 1977-78.

12.00 DATE OF NEXT MEETING

12.01 The date of the next meeting will be Monday 26th March 2018 at 19.30 hours.
The meeting closed at 20:30 hours.