
TONGWYNLAIS COMMUNITY COUNCIL

**Minutes of the meeting held at The
Tanyard, Tongwynlais on June 26th 2017.
Meeting commenced at 7:00pm.**



1.00 ATTENDANCE: **Community Councillors:** Chairman Brian Griffiths,
Graham Walters, Mike Griffiths, Chris Morgan, Peeter
Tiidt, Ceri Lane, Linda Morgan, Mike Jones-Pritchard
Clerk: Nadine Dunseath
County Councillors: Linda Morgan,
Mike Jones-Pritchard
Members of the public: Three
Police Representative: None

2.00 APOLOGIES:
Cardiff County Councillors – Davies and Phillips
South Wales Police

3.00 DECLARATION AND REGISTRATION OF INTERESTS:
None

**4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE
PREVIOUS MEETING.**

4.01 The previous minutes were approved.

5.00 POLICE MATTERS:

5.01 SW Police were unable to attend the meeting, so no crime figures were presented to the Community Council.

Regarding one of the shed burglaries last month, Clerk contacted SW police on behalf of the residents who felt not enough support or reassurance was offered to them at the time of the incident. Fairwater Policing Team responded stating that a telephone investigation was conducted, which is appropriate for the crime. Tongwynlais Community Council responded stating it was disappointing that foot patrols were not conducted, especially as there were other burglaries on the same night. SW Police have since attended the property to offer reassurance to residents.

6.00 SIGNING & APPROVAL OF THE ANNUAL AUDIT

- 6.01 Clerk has completed the annual audit and presented the completed return to the Community Council. A detailed report has been completed by an Internal auditor, this was also presented to the Council.
The return was approved and signed by the Chairman and Clerk.
Clerk to send audit documents to BDO auditors for the annual audit on July 3rd.

7.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.

- 7.01 Item 9.01: Chairman Brian Griffiths is still awaiting a response from Floodlighting to clarify the invoice for additional costs for the Christmas lights. Chairman Brian Griffiths to contact Floodlighting again.
- 7.02 Item 9.02: Regarding "Welcome to Tongwynlais" road signs. Cardiff Council installed the posts for the new signs on Thursday 22nd June and the completed signs on Monday 26th June.
- 7.03 Item 9.03 Cllr Graham Walters to arrange a skip to be delivered on Thursday 29th June to be placed alongside the bus shelter on Merthyr Road. Clerk to arrange signs to advise residents not to park on the area, whilst the skip is being delivered. The allotment shed at the gardens on Merthyr Road will be cleared out on Saturday July 1st.
- 7.04 Item 9.04 Clerk has received a response from the Welsh Assembly Government regarding the land ownership of the green area on Ironbridge Road, stating that the Vesting Order and Transfer of Responsibility letter issued to Cardiff Council supersedes the title held with land registry. Cardiff Council have already stated they will not trim any trees that are a nuisance by affecting lighting in properties.
- 7.05 Item 9.06 The Community Council have appointed Caryn Hill as a co-opted Councillor. Clerk has notified Cardiff Council's Electoral Office.
- 7.06 Item 9.07 Welsh Hearts would like to present the Community Council with the defibrillator, carry out a training session and take some photographs. An evening has been arranged for Thursday 29th June at the Tanyard.
- 7.07 Item 9.09 The Tongwynlais Neighbourhood Group have completed the questionnaire for residents of the Catherine Drive estate and the older primary school children gaining views and comments regarding the proposed play area, receiving 4 negative responses, but 14 positive responses.
Cllr Mike Jones-Pritchard to enquire about the ownership of the land boundary where the large tree is situated and the possibility of a safety inspection.
- 7.08 Item 9.10 Planning Application – New Dwelling Land at Ironbridge Road 17/00620/MNR. The planning application for this dwelling has been approved by Cardiff Council Planning.

- 7.09 Item 9.11 Proposed railings to Greendale Place. The Community Council held a meeting with a representative from Cardiff Council Housing who agreed to place a low hedge close to the rear and side of the bungalows on Greendale Place, which would give residents privacy but allow vehicles to still park alongside the grass verge and children to play in the area.
Cardiff Council Housing to supply Clerk with revised plan of the proposals.
- 7.10 Item 9.14 Clerk has not yet received a response from Cardiff City Council Licensing Department regarding the dwelling on Queen Street that is a property of multiple occupancy. Cardiff County Councillors to chase this.
- 7.11 Item 9.15 Clerk contacted Cardiff Council reporting that 4 lights are not working in the subway that runs underneath the A470 from the end of Market Street, however the lights have not yet been repaired. Clerk to contact Cardiff Council again.
- 7.12 Item 10.02 Budd Electrical has completed fixed electrical and PAT testing for the Tanyard. Clerk to supply certificates to Cardiff Central Library for their records.
- 7.13 Item 10.06 Clerk is still to discuss the possibility of online banking with Lloyds bank and whether this arrangement is appropriate for the Community Council.
- 7.14 Item 13.03 Clerk contacted South Wales Trunk Road Agency regarding the timing of the traffic signals on Coryton roundabout which are causing congestion in the village. SW Trunk Road Agency responded saying that the timing had been altered to deter commuters using the village as a cut-through to the A470/M4, but the timings have now been returned to normal.
Clerk to contact SW Police requesting they check parking in the village more often, which may help to alleviate traffic problems in the village.

10.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS:-

- 10.01 The taster Welsh Course run by Cardiff University was successful, and the full course will begin in September at the Tanyard.
- 10.02 Unfortunately due to falling numbers the drawing class has temporarily finished. It is hoped to start this class again later in the year with mosaics.
- 10.03 Items of rubbish were dumped outside a property on Greenmeadow Drive. The Community Council notified Cardiff Council who removed the rubbish.
- 10.04 Clerk notified the Council that Code of Conduct training and New Councillor Induction training is to be held in Pentyrch village hall for anyone interested.
- 10.05 The footpath alongside the Taff Trail from the bottom of Ironbridge Road has become overgrown. Clerk has reported this to Cardiff Council.

- 10.06 It has been brought to the attention of the Community Council that many residents were not aware of the Community Council election or the procedure for nominating themselves. As all adverts were placed following the Cardiff Council electoral office guidelines, Clerk has contacted them for advice on how to advertise more effectively.
- 10.07 The One Voice Wales AGM is to be held in Cowbridge on July 10th and papers have been circulated.
- 10.08 A new smartphone app has been launched called "EVAC Cardiff" which once downloaded will notify users in the event of a major incident in the city, such as a significant fire, flooding or an act of terrorism.
- 10.09 Clerk has set up a twitter profile, which residents can use to contact the Clerk and to stay up to date with issues affecting the village @nadinedunseath

11.00 FINANCIAL REPORT AND SIGNING OF CHEQUES

Expenditure

British Gas Business	d/d	-20.30
Wages & Expenses	1567/9/70	-757.55
Defibrillator Training Kit Manniken	1568	-119
Sceptre Services Laptop	1571	-621.60
Hanging baskets plants & delivery	1572/3	-200
Internal Auditor	1574	-100

- 11.01 The clerk reported they had received the following since the last meeting: British Gas Business, Defibrillator training kit Manniken, Laptop, Hanging baskets plants and delivery, Internal Auditor.
- 11.02 Cheques to be written by the Clerk: Wages & Expenses: Tyfrion Edwards, Nadine Dunseath, James Proctor, Kevin Davies-Ball hanging baskets.
- 11.03 The financial report was presented to the Council and agreed as correct.

12.00 NOTICES OF MOTION

- 12.01 None

13.00 QUESTION TIME

- 13.01 Rubbish has been cleared out of the stream by Castle Road. Cardiff Council refuse department has collected this.
- 13.02 Grass has been cut on the football field.
- 13.03 PACT meetings are poorly attended. It is proposed they could be held on a quarterly basis on a Monday evening before the Community Council meeting.

- 13.04 It has been proposed to build out the pavement on the corner by the Spar. This would allow better access and there would be space to place a litter bin.
- 13.05 It has been again requested for lamppost 30 to be removed from outside St. Michael's church.
- 13.06 Parking on the corner of Merthyr road and Mill Road is problematic, although there are no yellow lines in place the highway code does state that vehicles must not park within 10 metres of a junction.
- 13.07 Cardiff Council and Wales and West Housing are starting a programme of refurbishment at the flats and houses on Catherine Drive estate.
- 13.08 Dead branches have been left on the green opposite the school by Pantgwynlais. Clerk to contact Cardiff Council to ask for them to be removed.
- 13.09 Ragwort is growing on Coryton Roundabout. Cardiff Council have been contacted to cut back vegetation on the roundabout, as well as removing all the old road signs that are redundant.
- 13.09 Hedges on Merthyr Road from the school to the Holiday Inn have become overgrown and are causing a hazard to cyclists. Clerk to contact Cardiff Council to ask for the hedges to be trimmed.
- 13.10 The primary school gardening club has asked if the Community Council could purchase a mulberry bush for the school. Council agreed they would be happy to do this.

14.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR

- 14.01 It has been requested by the Cardiff Councillors that the Community Council meetings start at 7.30 in future to allow time for them to attend both the Cardiff Council meeting and the Community Council meeting. The Community Council agreed they are happy to do this.

15.00 DATE OF NEXT MEETING

- 15.01 The date of the next meeting will be Monday 31st July 2017 at 19.30 hours.
The meeting closed at 20:00 hours.