
TONGWYNLAIS COMMUNITY COUNCIL



**Minutes of the meeting held at The
Tanyard, Tongwynlais on Oct 31st 2016.
Meeting commenced at 7:00pm.**

- 1.00 ATTENDANCE:**
- Community Councillors:** Chairman Brian Griffiths, Graham Walters, Peeter Tiidt, Linda Morgan, Mike Jones-Pritchard, Ceri Morgan
- Clerk:** Nadine Dunseath
- County Councillors:** None
- Members of the public:** Two
- Police Representative:** None

2.00 APOLOGIES:

Community Councillors - Julie Jones, Chris Morgan, Mike Griffiths
Cardiff County Councillors - Davis, Evans, Groves and Thomas
South Wales Police

3.00 DECLARATION AND REGISTRATION OF INTERESTS:

3.01 None

4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.

4.01 The minutes of the previous meeting held on Sept 26th 2016 were agreed.

5.00 POLICE MATTERS:

5.01 No police officer attended the meeting due to being fully deployed elsewhere for Halloween.
PCSO Richard Davies will be leaving Whitchurch and Tongwynlais as a PCSO and reassigned to Radyr, Pentyrch and St. Fagans. He thanked the Community Council and members of the public from Tongwynlais for making him feel welcome. Richard Davies will be replaced by PCSO Charlotte Gutteridge.
Cllr Ceri Morgan reported there had been a burglary at a property in Cwm Gwynlais on Thursday 27th October and that jewellery had been stolen. The police have been notified.

Cllr Mike Jones-Pritchard has reported the abandoned vehicle on Merthyr Road to the police. Clerk has also contacted PCSO Richard Davies regarding the abandoned vehicle and been informed the police have already attended to conduct checks on the vehicle and started the process of removing it by informing the DVLA.

6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.

- 6.01 Item 6.01: Acquisition of Land at Tongwynlais Gardens.
The Community Council has received a more satisfactory response from Cardiff Council with a lease for land rental that shall continue year to year. The Community Council has signed the lease and will be taking over rental for the gardens.
Clerk to return the licence documents to Cardiff Council and inform them to no longer charge quarterly rent for the land on which the Community Council own an allotment shed.
- 6.02 Item 6.03: All 12 Commemorative coins have been sold by Cllr Graham Walters at cost price and the proceeds have been returned to the Community Council funds.
- 6.03 Item 6.04: Kevin Davies-Ball has taken down the hanging baskets.
The flags from the summer fayre have been taken down and binned as they were badly faded. There should be enough spare flags available to use for next summer.
- 6.04 Item 6.05 There has still been no further information regarding the sale of the property that holds the village post office.
- 6.05 Item 6.07: The Community Council has received a price from Darren at Floodlighting for the village Christmas lights, which are due to go up w/c 14th November.
Floodlighting have agreed to move the wires and tension cable for the Christmas lights from the old lamppost outside St. Michaels Church to the new lamppost.
Unfortunately Floodlighting are unable to dress the tree opposite the Primary School as the distance from the nearest power supply is too great.
- 6.06 Item 6.08: Clerk has been in contact with sign designers to amend the wording of the village boundary sign to a bilingual welcome to the village. The design along with the composite structure of the sign has been forwarded to Cardiff Council for approval. Clerk to get in touch with Cardiff Council to determine if they approve the design.
- 6.07 Item 6.10: Cardiff Council has been informed that the hedges still require cutting on Merthyr Road from the Primary School to the top bus stop and cyclists are unable to use the designated cycle lane alongside the road narrowing. However the hedges have still not been cut.
Clerk to contact Cardiff Council again to stress the hazard the hedges are causing to motorists and cyclists.
- 6.08 Item 6.13: Re: Leon Whittle Bench at Catherine Drive. Clerk has requested clarification on how the other donations that were received will be used, but hasn't as yet received any reply. Chairman Brian Griffiths to request the information.
- 6.09 Item 7.01 Correspondence has been received regarding the annual audit by BDO, who have requested that a notice stating that the audit was not determined by 30th September is displayed publicly for 14 days. Clerk has displayed the notice together with the internal audit document in the Community Council folder in the Tanyard.

- 6.10 Item 7.05 The Production Manager at Hope Construction requested an amendment to the minutes from the meeting held on September 19th between the Community Council and Hope Construction, to stress that only Bulk Artic cement tankers are limited to making deliveries after 10am when the rush hour has passed.
- 6.11 Item 7.06 Clerk ran a comparison check, but was unable to find a better deal available than the one year fixed price energy contract supplied by British Gas for gas supply to the Tanyard.
- 6.12 Item 7.07 Clerk requested further information regarding the enquiry for a memorial bench to be placed within the village to support a family coping with a rare metabolic disease, but due to data protection the local family will not be named. Clerk to provide details to the charity Climb on the cost of placing a bench in the village.
- 6.13 Item 7.10 Although the pavement on Mill Road was repaired the deep hole has reappeared and is still causing a hazard for pedestrians. Clerk to contact Cardiff Council.
- 6.14 Item 10.02 A mini skip was arranged for the Primary School gardening club and has been paid for by the Community Council.
- 6.15 Item 10.03 The TON group have enquired whether they can clean and paint the allotment shed as a community project. The group need to arrange a date with the Community Council who can then arrange for a skip to assist with the clear-out. Cllr Graham Walters will be present to oversee the clear-out.
- 6.16 Item 10.04 Cardiff Council have cleared the fallen branches that were blocking the path between Ironbridge road and Llwyn Maltt.
- 6.17 Item 10.05 Clerk has received a response from Cardiff Council regarding trimming the trees on the green at Ironbridge Road, which are making the houses very dark. However Cardiff Council stated that they do not trim trees that are causing a restriction of light. Clerk to enquire as to who owns this land.

7.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS:-

- 7.01 An annual fire safety inspection has been completed for the Tanyard and a fire safety certificate has been issued.
- 7.02 Clerk has contacted local businesses asking if anyone would like to donate towards funding of the village Christmas lights. A number of donations have already been received.
- 7.03 The Aion Baptist church will be hiring the Tanyard every Sunday morning for their Youth group starting on November 6th.
- 7.04 The Pins and Needles sewing group have requested use of cupboard space at the Tanyard to store materials and they are happy to provide their own free standing cupboard. As there is limited space at the Tanyard, it is only possible to place a cupboard within the kitchen area that used to house the cooker. Clerk to check the insurance policy on number of keyholders and enquire as to whether the sewing group could have their own key.

- 7.05 Craig Williams MP held a drop-in surgery in the village on Saturday 29th October. Thanks go to the Plan2Ride coffee shop for accommodating this at short notice.
- 7.06 One Voice Wales held a meeting on 24th October, but unfortunately members from the Community Council were unable to attend, but have requested a copy of the minutes.
- 7.07 Neighbouring Community Councils held a meeting for Chairs and Clerks to attend where the Community Council Charter would be discussed. Unfortunately members from Tongwynlais Community Council were unable to attend, but have requested a copy of the minutes.

8.00 FINANCIAL REPORT AND SIGNING OF CHEQUES

Expenditure

Wages & Expenses	1523/4/5/7	-936.03
Cardiff Council Rent land at Merthyr Road	1526	-10.00
British Gas	d/d	-114.80
School gardening skip	1528	-120.00
Fire Safety Service	1529	-50.20

- 8.01 The clerk reported they had received the following since the last meeting: Cardiff Council rent for land at Merthyr Road, British Gas, Skip hire and Annual fire safety service.
- 8.02 Cheques to be written by the Clerk: Wages & Expenses: Tyfrion Edwards, Rhys Davies, Nadine Dunseath, James Proctor; Kevin Davies-Ball for removal of hanging baskets.
- 8.03 Clerk to prepare a budget for next month's meeting where the precept will be discussed. An amount should be added to the precept in the event of an election.

9.00 NOTICES OF MOTION

- 9.01 None

10.00 QUESTION TIME

- 10.01 Cllr Mike Jones-Pritchard to contact the school gardening club and ask if there is any equipment they require that the Community Council could provide for them by means of thanks for all the hard work in providing the hanging baskets.
- 10.02 It was reported by a local resident that a construction lorry was travelling on Mill Road whilst using a mobile phone. Cllr Peeter Tiidtt met with Hope Construction and provided the registration number. Hope informed Cllr Peeter Tiidtt that the contractor would not be driving through the village in future.
- 10.03 Cllr Peeter Tiidtt reported that a tree root has caused a lump to appear on the pavement at the top of Castle Road near to the allotments. Cllr Tiidtt to contact a local tree surgeon to provide a report on whether the tree is dangerous and should be taken down.

- 10.04 Cllr Linda Morgan is looking for volunteers from the Community Council to help with the road closure on November 24th during the advent fayre.
- 10.05 Cllr Ceri Morgan reported that the hedge between Cwm Gwynlais and the recreational area has not been cut for some time. Clerk to contact Cardiff Council.
- 10.06 Cllr Graham Walters requested that a road sweeper be arranged for the village to remove the fallen leaves which are causing a hazard to motorists, cyclists and pedestrians. Clerk to contact Cardiff Council.
- 10.07 It was reported by a member of the public that often a number of green recycling bags are placed outside the Primary School even during school holidays. However Cardiff Council has removed these bags.
- 10.08 There are a number of branches on the path between Ironbridge Road and the children's playground which are causing a hazard to pedestrians. Clerk to contact Cardiff Council.
- 10.09 It was reported by a member of the public that there are a number of lorry tyres on the school field. Cllr Mike Jones-Pritchard to investigate.

11.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR

11.01 None

12.00 DATE OF NEXT MEETING

12.01 The date of the next meeting will be Monday 28th November 2016 at 19.00 hours.

The meeting closed at 19.55 hours.