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# TONGWYNLAIS COMMUNITY COUNCIL

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Minutes of the meeting held at The  
Tanyard, Tongwynlais on March 27th 2017.  
Meeting commenced at 7:00pm.

- 1.00 ATTENDANCE:**      **Community Councillors:** Chairman Brian Griffiths, Graham Walters, Mike Griffiths, Chris Morgan, Linda Morgan, Mike Jones-Pritchard, Ceri Morgan  
**Co-Opted Member:** Ceri Lane  
**Clerk:** Nadine Dunseath  
**County Councillors:** None  
**Members of the public:** Two  
**Police Representative:** PCSO Richard Davies
- 2.00 APOLOGIES:**  
Community Councillors - Peeter Tiidt, Julie Jones  
Cardiff County Councillors - Davis, Evans, Groves and Thomas  
Co-Opted Member – Amelia Thomas
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS:**  
3.01 None
- 4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**  
4.01 The previous minutes were approved.
- 5.00 POLICE MATTERS:**
- 5.01 PCSO Richard Davies attended the meeting to give crime figures for March. There have been 2 burglaries from dwellings, one on Castell Coch View where entry was through an insecure conservatory door, car keys were obtained and a car was taken from the driveway. The other burglary was on Grants Close where advantage was taken of the residents being away, 2 vehicles were later broken into which is believed to be in relation to the burglaries. There have been 2 opportunistic thefts from vehicles where items have been left on display; 1 Antisocial behaviour involving parking by the Lewis Arms; 1 Drugs warning for Cannabis. Plain clothes special officers on foot and with bike patrols are to provide extra support due to the recent burglaries. If any resident notices any groups of suspicious individuals to call 101.
- 6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.**
- 6.01            Item 6.02: Clerk has sent a letter to Floodlighting asking for a meeting to discuss the additional costs for repair works, but has received no response.

Chairman Brian Griffiths to contact Floodlighting to ask for the meeting to be arranged.

- 6.02 Item 6.03: Re: the new road signs, which are to be placed on the grass verge at either end of Merthyr Road. Clerk is still awaiting the detailed quote from Cardiff Council for them to make and install the signs.
- 6.03 Item 6.04 The TON group suggested a date of March 25<sup>th</sup> to clear out the allotment shed, but work was unable to be completed on this date. The clear-out has been postponed until April. The Community Council will inspect the gardens to establish if a skip can be placed on the land.
- 6.04 Item 6.05 Following the response from Land Registry regarding the ownership of the green land on Ironbridge road, Clerk contacted the Welsh Assembly Government to request trimming of the large overgrown trees on this area. The Welsh Assembly Government responded by saying there is an error in the Land Registry and the land belongs to Cardiff Council. Cardiff Council were contacted previously and stated the land does not belong to them.
- 6.05 Item 6.07 Clerk has been unable to get a response from the builder regarding the leak in the Tanyard ceiling above the front door. Cllr Chris Morgan and Cllr Graham Walters intend to complete the required repair works themselves.
- 6.06 Item 6.09 Clerk is yet to receive a response from Cardiff Council regarding the replacement of litter bins in the village that were removed. Clerk to contact Cardiff Council again.
- 6.07 Item 6.10 Clerk contacted Cardiff Council to request if the 20mph zone could be extended in the village to include Mill Road and Castle Road and also requested that the speed bumps on Merthyr Road are removed, but has received no response. However it is being publicised that new road markings for the 20mph zone are to be going ahead in the village. Clerk to contact Cardiff Council again to request a response to the original letter.
- 6.08 Item 6.12 Planning Application 16/03067/MNR Proposed New Dwelling, Land Off Mill Road, Tongwynlais.  
Tongwynlais Community Council is still awaiting a date from the Planning Department at Cardiff Council for when this application will be discussed.
- 6.09 Item 6.13 Re: Garages rental increase at Pantgwynlais and Greenmeadow Drive. Tongwynlais Community Council has written to Cardiff Council requesting they reconsider the increase, but is yet to receive a response. Clerk to contact again.
- 6.10 Item 7.01 The Community Council litter picker is now cleaning up on a Saturday and Sunday morning for the whole length of Merthyr Road.
- 6.11 Item 7.02 Clerk has received notice of a Community Council election and published information on the Community Council website and noticeboard opposite the Lewis Arms. Clerk has an appointment at County Hall Electors Office on March 28<sup>th</sup> to hand deliver nomination papers for anyone who wishes her to do so.
- 6.12 Item 7.03 Local resident Chris Williams attended the meeting to discuss placement of a public access defibrillator in the village and to explain in more detail how the defibrillator works, the benefits to the community and offered to give training to the Community Council. Tongwynlais Community Council have offered to contribute

£500 towards the cost of buying the defibrillator. It is hoped that other local firms and groups may also wish to contribute towards the cost. Chris Williams to provide relevant paperwork to the Clerk regarding arranging the purchase.

- 6.13 Item 7.04 Clerk has received an information pack regarding fixmystreet.com and has placed a poster on the noticeboard opposite the Lewis Arms, as well as a weblink on the Community Council website, so residents can report local issues such as broken paving, dog fouling, graffiti and broken streetlights.
- 6.14 Item 7.05 Following a complaint from a local resident regarding a lorry from the Hope Construction site travelling fast through the village on Merthyr Road, Hope Construction have reviewed the agreement they had with a contractor who parked his vehicle at the site and left early on a Monday morning. Hope have decided in light of complaints to terminate this arrangement.
- 6.15 Item 10.02 Clerk has received a response from Cadw regarding the overgrown branches of the Oak tree at the entrance to Castell Coch. They have recently carried out a survey of the trees on the land, but as the area is part of a SSSI (Site of Significant Scientific Interest) any tree maintenance requires permission from Natural Resources Wales.
- 6.16 Item 10.05 Clerk contacted Cardiff Council to request that a litter bin is placed in the layby by the Holiday Inn which has become a problem for littering, but is yet to receive a response. Clerk to contact again.

## **7.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS:-**

- 7.01 Cardiff University would like to hold a Welsh language course at the Tanyard for 5 weeks in June, and a further 30 weeks from Sept 17 to May 18. Tongwynlais Community Council have agreed to this booking, but requested that all future PACT meetings are pre-booked with the Clerk to ensure everyone is accommodated.
- 7.02 Clerk has received requests for donations from the following charities; Tenovus Cancer Care; Bobath Childrens Therapy centre in Wales for children born with cerebral palsy; Teenage Cancer Trust. Unfortunately Tongwynlais Community Council are unable to donate at this time.
- 7.03 A drawing class at the Tanyard has been a success and is likely to continue. The class is held on a Monday evening from 7-9pm. Clerk to arrange for the organiser of the class to have their own set of keys.
- 7.04 The clerk's laptop has stopped working. Cllr Mike Jones-Pritchard to arrange for local resident Tony Rayer to look at the laptop to see if it can be repaired.
- 7.05 Clerk has received the annual audit forms from BDO Auditors for year ending 31<sup>st</sup> March 2017. This years audit date is 3<sup>rd</sup> July 2017 and forms must be returned by 30 June. Local electors may wish to view the Community Council accounts or documents prior to audit and Clerk will display a notice from 22 May to 4 June advising residents that the records will be available to view from 5 June to 30 June.

## **8.00 FINANCIAL REPORT AND SIGNING OF CHEQUES**

## **Expenditure**

|                      |            |         |
|----------------------|------------|---------|
| British Gas Business | d/d        | -26.33  |
| Wages & Expenses     | 1550/51/52 | -614.58 |
| HMRC PAYE Tax        | 1554       | -255.50 |

8.01 The clerk reported they had received the following since the last meeting:  
British Gas, HMRC PAYE tax.

8.02 Cheques to be written by the Clerk: Wages & Expenses: Tyfrion Edwards, Nadine Dunseath, James Proctor, HMRC PAYE tax.

## **9.00 NOTICES OF MOTION**

9.01 None

## **10.00 QUESTION TIME**

10.01 Chairman Brian Griffiths has contacted the primary school gardening club and offered to purchase compost for them.

10.02 Local residents recently completed a sponsored 3 peaks walk to raise money for improving Tongwynlais gardens. The 12 mile walk included The Garth, Craig Yr Allt, and Caerphilly Mountain. Tongwynlais Community Council would like to congratulate those who took part in this event and thank them for raising money that will benefit the gardens. If anyone would like to come and speak to the Community Council to discuss future plans for the area they are very welcome to attend the Council meetings.

10.03 The road sign on Ironbridge Road for the recreation ground has been removed. Clerk to contact Cardiff Council to ask for a replacement.

10.04 Cardiff Council has arranged for Tongwynlais to have a deep clean on 1<sup>st</sup> and 2<sup>nd</sup> May, which will involve investigating areas such as the drains, potholes, street signs, littering, dog fouling etc in the village.

10.05 It has been noted by a local resident that the Cardiff Council subcontractor who cleans the bus shelters in the village swept the litter from the bus shelter into the road on Merthyr Road outside the doctors surgery rather than disposing of it into the litter bin by the bus shelter.

10.06 A local resident has noticed that the phone box manhole cover set into the footpath on outside No 69 Merthyr Road is loose and causing a hazard to pedestrians. Clerk to contact Cardiff Council.

## **11.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR**

11.01 None

## **12.00 DATE OF NEXT MEETING**

12.01 The date of the next meeting will be Monday 24<sup>th</sup> April 2017 at 19.00 hours.  
The meeting closed at 19:55 hours.