
TONGWYNLAIS COMMUNITY COUNCIL



Minutes of the Annual General Meeting Held at The Tanyard, Tongwynlais, on Monday 20th May 2013. Meeting Commenced at 7:30pm.

1.00 ATTENDANCE : Councillors: Chairman Brian Griffiths, Graham Walters, Julie Jones, Chris Morgan, Mike Griffiths, Mike Jones-Pritchard, Linda Morgan Ceri Morgan and Ceri Lane (Clerk)

Police Representative: PC Paul Tebbutt

2.00 ELECTION OF A CHAIRMAN

Cllr Mike Jones-Pritchard proposed that Cllr Brian Griffiths stands as Chairman, this was seconded by Cllr Mike Griffiths and agreed by all. Cllr Brian Griffiths thanked the meeting and accepted the position.

3.00 ELECTION OF A VICE-CHAIRMAN

Cllr Mike Griffiths proposed that Cllr Julie Jones stands as Vice Chairman, this was seconded by Cllr Graham Walters and agreed by all. Cllr Julie Jones accepted the position and thanked the meeting.

4.00 OTHER APPOINTMENTS

It was agreed that all other appointment's remain the same:-

- School Governor – Cllr. Mike Jones-Pritchard.
- GE Healthcare – Cllr. Ceri Morgan.
- One Voice Wales – Cllrs. Graham Walters and Julie Jones.

5.00 APOLOGIES: County Cllrs: Jonathan Evans, Ben Thomas, Chris Davies and David Groves.

6.00 DECLARATION AND REGISTRATION OF INTERESTS.

None were declared.

7.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.

7.01 The Clerk received an email from County Cllr Jonathan Evans regarding item 10.02. The Chairman read the email out and the points were discussed. The Clerk altered minute 10.02

where the Council members present felt necessary.

The minutes of the previous meeting held on 30th April 2012 were altered at 10.02 and then agreed.

8.00 POLICE MATTERS

8.01 PC Paul Tebbutt read out a police crime report for May 2013.

- 1st May – theft of bike, Greenmeadow Drive.
- 4th May – Domestic incident involving a vehicle, Mill Road.
- 13th May – theft of bike, Castle Road.
- 15th May – Common Assault, Greenmeadow Drive.
- 18th May – Public order offence, Greenmeadow Drive.
- 19th Theft of diesel from quarry, arrests made.

8.02 There has been an increase in the theft of bikes and shed/garage break-ins across the north of Cardiff.
If anyone sees any suspicious behaviour, report it using 101 or 999 in an emergency or if the crime is taking place.

8.03 Newly recruited PCSO Natalie Evans will be patrolling Tongwynlais and Whitchurch.

8.04 On the 19th June, operation Perception will take place at Catherine Drive (time TBC) where a mobile police station will be available and the police will be interacting with the community along with the Housing Associations.

8.05 Pizza and pop evenings in the Aion church are working well with the local youths.

8.06 Next PACT meeting is 5th June 7-8pm at Cardiff International Hotel.

8.07 PC Paul Tebbutt advised residents to use common sense and discretion when parking on pavements. He then met with residents of the cottages to advise them on what he considered to be acceptable parking that did not cause an obstruction.

9.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.

9.01 Item 6.02. The notice board locks have been replaced and Cllr Graham Walters gave a set of keys to the Clerk. It was agreed that Cllr Chris Morgan can purchase some paint if necessary and paint the notice board. **CM**

9.02 Item 6.03. After taking a closer look at the Title Plan for the land on the corner of Bute Street/Merthyr Road, it was noted that Tongwynlais Community Council own the piece of land behind the bus shelter and up to the remaining old brick boundary line. It was agreed that the land owned by Tongwynlais Community Council should have some bollards placed around it with some flowering shrubs on the land to create a small garden area. Cllr Brian Griffiths will ask Tyfrion to take a look at the area. **BG**

9.03 Item 6.07. The rental agreement for hiring the Tanyard on Saturday 15th June has been signed **CL**

and returned. Deposit will be paid closer to the date once tickets for the event have been sold.

- 9.04 The Cllrs present agreed to oppose planning application 13/00174/DCO Mount Pleasant, on the grounds of safety at the entrance/exit. **CL**
- 9.05 Cllr Mike Jones-Pritchard apologised for not sending a letter to planning regarding planning application 13/00625/DCO earlier this month. He hadn't realized that the Chairman had asked him to write until the minutes were sent to him. He is currently working on the letter and will send as soon as possible. **MJP**
- 9.06 Item 10.04. Cllr Chris Morgan inspected the allotment trees and suggested that the trees in question be removed as long as the boundary trees are left. **PT**
- 9.07 Item 10.02. Some of the Cllrs attended the site meeting on Tuesday 30th April. Discussion took place at that meeting regarding the necessary measures to improve the appearance of the area. The County Cllrs are waiting for assessments from the respective Departments. As no information or reports have been received, Cllr Mike Jones-Pritchard suggested that the Council request copies of all correspondence, reports and all information in connection with the felling of the trees under the Freedom of Information Act. It was noted that the Cardiff County Cllrs for Whitchurch and Tongwynlais had delivered a letter of apology to the residents of Tongwynlais. The Council members were appalled that no letter of apology had been sent to Tongwynlais Community Council. **CL**
- 9.08 10.03 The Chairman informed the Council that the woodland behind the village hall is For sale again. Cllr Mike Jones-Pritchard suggested that the Community Council look into funding options and possibly purchase the land for the community. The Clerk shall contact the owner of the woodland and Graftons to make enquiries. **CL**
- 9.09 Chair Cllr Brian Griffiths has arranged for Starline blinds to come and measure up and quote for vertical blinds for the Tanyard on Thursday.
- 9.10 Chair Cllr Brian Griffiths has cleaned 20 chairs and placed them back in the Tanyard.
- 9.11 The community litter pick went well. Cllrs Linda Morgan and Mike Jones-Pritchard attended the event and are keen to encourage more community litter picks.
- 9.12 The Chairman reminded the Clerk to send a thank you letter to David Lloyd. **CL**

10.00 CORRESPONDENCE, COMMUNICATIONS & REPORTS OF MEETINGS:-

10.01 The Clerk reported the following correspondence received since the previous meeting:-

- a) Cardiff Community Grants.
- b) Zurich information letter.
- c) Community Health Council.
- d) Welsh Water poster.
- e) One Voice Wales receipt and information request form.
- f) The Ombudsman's Casebook – Issue 12 is available. <http://www.ombudsman-wales.org.uk/en/publications/the-ombudsmans-casebook.aspx>
- g) Cardiff Council-Review of recharge rates

- h) Cardiff 50+ Forum
- i) Report on Cardiff Partnership Liaison Group Meeting.
- j) Wind Energy Seminars.
- k) Commercial Christmas poster via One Voice Wales.

10.02 No reports of meetings

11.00 FINANCIAL REPORT AND SIGNING OF CHEQUES.

11.01 Expenditure

Brian Griffiths refund	1303	-46.34
Total wages April 2013	1304/5	-435.14
Cardiff Council land rent	1306	-10.00

Income

0.00

11.02 Cheques to be raised. The Council gave the Clerk permission to raise cheques for wages at the end of the month. Starline Blinds Ltd £265

12.00 NOTICES OF MOTION

12.01 None received.

13.00 QUESTION TIME.

13.01 Hanging baskets will be going up on Saturday 15th June at 8:30am. Chair Cllr Brian Griffiths will instruct Tyfrion to check and secure all hanging basket brackets. Aled Jones-Pritchard will water them once they are up. Cllr Mike Jones-Pritchard asked Cllr Graham Walters to check the battery for the watering machine. Chair Cllr Brian Griffiths gave Cllr Graham Walters some information on the battery for the solar panel.

13.02 The owner of one of the vehicles parked on the corner of Bute Street/Merthyr Road attended the meeting to discuss this issue and ask if he could be consulted on any suggestions or decisions. The resident had earlier visited the land in question with PC Paul Tebbutt who advised that people parking there need to use common sense and allow adequate space for pushchairs and wheelchairs to pass. The main concerns of the Community Council are pedestrian safety and visibility for vehicles joining Merthyr Road from Bute Street. It was decided that bollards will be placed at the edge of the Community Council's land and some shrubs will be planted to improve the appearance. The adjoining piece of land is outside the control of the Community Council and is part of the Council highway. It is not a parking area and any residents, or others, parking their vehicles there, do so at their own risk.

13.03 The Chairman suggested that new Christmas lights could be purchased for Merthyr Road from the Lewis Arms to the village Hall and along the church in 2013, and then add more lights each year until completed. The Clerk will ask Floodlighting for a more detailed breakdown showing separate prices for the purchase price and fitting price. The Clerk has received a flyer from One Voice Wales recommending Commercial Christmas. The Clerk will arrange an appointment for them to come along and quote.

13.04 Cllr Linda Morgan gave a breakdown of income and expenditure in connection with Summer Festival Week and estimated a cost of £230. All receipts will be given to the RFO at the end of the week.

Festival week will commence on Friday 21st June

- Friday 21st June- concert involving the school children and the choir
- Saturday 22nd June - Dog show and treasure hunt
- Sunday 23rd June - Songs of Praise
- Monday 24th June - Pensioners tea
- Tuesday 25th June - Pub quiz
- Wednesday 26th June - Sunset Fayre
- Thursday 27th June - Teddy Bears picnic
- Friday 28th June - School Fete and Jazz night in Lewis Arms

14.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR.

None.

15.01 DATE OF NEXT MEETING.

15.02 The date of the next meeting will be Monday 1st July 2013 at 19.30hrs

The meeting closed at 21.04 hrs.