
TONGWYNLAIS COMMUNITY COUNCIL



Minutes of the meeting held at The Tanyard, Tongwynlais on April 24th 2017.

Meeting commenced at 7:00pm.

- 1.00 ATTENDANCE:**
- Community Councillors:** Chairman Brian Griffiths, Graham Walters, Mike Griffiths, Chris Morgan, Linda Morgan, Mike Jones-Pritchard, Ceri Morgan, Peeter Tiidt, Julie Jones
- Co-Opted Member:** Ceri Lane
- Clerk:** Nadine Dunseath
- County Councillors:** None
- Members of the public:** Three
- Police Representative:** PCSO Richard Davies
- 2.00 APOLOGIES:**
- Cardiff County Councillors - Davis, Evans, Groves and Thomas
Co-Opted Member – Amelia Thomas
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS:**
- 3.01 Cllr Mike Jones-Pritchard declared an interest in the planning application for the new dwelling on Ironbridge Road, as he is the architect who has produced the drawings for the property.
- 4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**
- 4.01 The previous minutes were approved.
- 5.00 POLICE MATTERS:**
- 5.01 PCSO Richard Davies attended the meeting to give crime figures for April. There have been 3 incidents of anti-social behaviour involving neighbour disputes. There has been 1 burglary, where enquiries are ongoing. There have been 3 incidents of theft, 1 from a motor vehicle and 2 personal thefts. 1 incident of damage.
- There will be 2 PCSO's and a Police Officer in attendance during the summer fayre event in the village.
- Cllr Graham Walters asked PCSO Davies for information on a recent incident at Greenmeadow Drive that involved 2 police vans and 2 police cars. PCSO Davies would ask for information and report back to the Council.

Cllr Peeter Tiiddt asked if Tongwynlais crime figures were any worse or better than Whitchurch. PCSO Davies advised that due to the size of Whitchurch it tends to have more crime, such as shed burglaries and theft from shops. PCSO Davies commented that there has been a recent spike in burglaries. The next PACT meeting will be in St. Michaels Church Tuesday 20th June at 7pm.

6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.

- 6.01 Item 6.01: Clerk has not yet received a response from Floodlighting to the recent request asking for a meeting to discuss the additional costs for repair works. Chairman Brian Griffiths to contact Floodlighting to ask for the meeting to be arranged.
- 6.02 Item 6.02: Clerk has received a response from Cardiff Council regarding the new "Welcome to Tongwynlais" road signs. Cardiff Council are producing a trial print of the signs to assess the quality of the photograph on the sign. If the quality is acceptable the signs are likely to be made and installed within 4-6 weeks. Chairman Brian Griffiths requested to see the signs before they are installed. Clerk to contact Cardiff Council.
- 6.03 Item 6.03 The Community Council inspected the gardens on Merthyr Road and established a skip can not easily be placed on the land. Once a date for the clear-out is agreed it is likely a skip will be placed alongside the bus shelter. A notice will be put up to inform residents not to park on this area, whilst it is being used for the skip. The Aion Baptist Church have recently arranged for some cutting of trees. Cllr Peeter Tiiddt to ask a local tree surgeon if they would shred the green waste.
- 6.04 Item 6.04 Clerk to contact the Welsh Assembly Government to request trimming of the large overgrown trees on the green area on Ironbridge Road. The Welsh Assembly Government have stated the land belongs to Cardiff Council, however the land registry states it is still registered to the Welsh Assembly Government.
- 6.05 Item 6.05 Cllr Chris Morgan and Cllr Graham Walters are yet to carry out the repair works to the Tanyard roof.
- 6.06 Item 6.06 Clerk is yet to receive a response from Cardiff Council regarding the replacement of litter bins in the village that were removed, however a new bin has been placed by the playing fields.
- 6.07 Item 6.07 Following the recent publications that new road markings for the 20mph zone are to be going ahead in the village, Clerk contacted Cardiff Council again to request a response to the original letter requesting a 20mph zone extension to include Mill Road and Castle Road, as well as the removal of the speed bumps on Merthyr Road. Cardiff Council responded stating that the "Keeping Cardiff Moving" project will be initially focussing in densely

populated areas below the A48, following which areas above the A48 including Tongwynlais will be considered on a case by case basis.

- 6.08 Item 6.08 Planning Application 16/03067/MNR Proposed New Dwelling, Land Off Mill Road, Tongwynlais.
Tongwynlais Community Council is still awaiting a date from the Planning Department at Cardiff Council for when this application will be discussed.
- 6.09 Item 6.09 Re: Garages rental increase at Pantgwynlais and Greenmeadow Drive. Tongwynlais Community Council has written again to Cardiff Council requesting they reconsider the increase and asking them to explain the difference in prices for council and non-council tenants. Cardiff Council responded stating the difference in pricing is due to administrative costs and VAT. They are unable to reconsider this years price increase, but will take residents comments and Community Council comments into account at next years rental review.
- 6.10 Item 6.11 Clerk delivered nomination papers to County Hall Electors Office on March 28th. The electors office confirmed that as only 8 nominations were received for the 9 Community Council seats it has been an uncontested election and all 8 candidates will be appointed on May 4th.
The Community Councillors for the 2017-2018 year are as follows:
Brian Griffiths, Linda Morgan, Chris Morgan, Mike Jones-Pritchard, Graham Walters, Mike Griffiths, Peeter Tiidtt and Ceri Lane.
There is currently 1 vacant post and any interested parties should forward an expression of interest to the clerk.
- Tongwynlais Community Council would like to take this opportunity to thank Councillor Ceri Morgan and Councillor Julie Jones for all their support to the Council and community over the last 9 years.***
- 6.11 Item 6.12 Local resident Chris Williams provided the paperwork arranging the purchase of a public access defibrillator. Welsh Hearts have kindly offered to provide a defibrillator at a reduced price and to provide training and support. Chris Williams has contacted local businesses and residents, who have been extremely generous and supportive towards the project. Due to the generosity of the village it has been possible to also purchase a defibrillator training kit. There are several Tongwynlais residents, who are already qualified to provide training.
- 6.12 Item 6.15 Cadw have removed the dead branches of the Oak tree that were overhanging Castle Road and the entrance to Castell Coch.
- 6.13 Item 6.16 Clerk has again contacted Cardiff Council to request that a litter bin is placed in the layby by the Holiday Inn, which has become a problem for littering.
- 6.14 Item 7.01 Clerk met with Cardiff University at the Tanyard Hall. An adults Welsh learners taster course will begin on June 6th and run for 3 weeks. A further course will begin in September.

- 6.15 Item 7.04 Unfortunately the clerk's laptop is unable to be repaired. Cllr Mike Jones-Pritchard to arrange for a replacement.
- 6.16 Item 7.05 Clerk has displayed a notice in the Tanyard advising residents that the Community Council accounts and records are available to view from 5 June to 30 June prior to the annual audit.
- 6.17 Item 10.01 Brian Griffiths supplied compost to the Primary School gardening club. The Community Council are to donate a pathway for the gardening club and are currently awaiting a quote.
- 6.18 Item 10.06 Cardiff Council have repaired the phone box manhole cover set into the footpath outside No 69 Merthyr Road.

7.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS:-

- 7.01 Re: Catherine Drive play area. Correspondence has been received from residents in Catherine Drive raising concerns about the proposed play area. Correspondence has also been received for a request for the Community Council to finance local residents to attend a workshop with Play Wales. Unfortunately the Community Council does not have the income to fund any play areas in the village. Wales and West Housing are responsible for providing play areas for the children on their estates. However Tongwynlais Community Council are happy to organise a survey for residents at Catherine Drive to highlight views and concerns. Councillor Peeter Tiiddt proposed other locations should be explored for the play area, such as the green area on the opposite side of the road, which would be away from traffic. He also stressed his concern for the large trees overhanging the current proposed area, which could pose a health and safety risk.
- 7.02 Clerk has received a copy of "The Good Councillor Guide", which is available to circulate to Councillors on request.
- 7.03 Clerk has received information for new Councillor Induction training.
- 7.04 The Community Council has the opportunity to propose two motions for the One Voice Wales AGM, which must reflect a National issue.
- 7.05 Correspondence has been received from the Wales Audit Office that the new audit approach began in 2015-16 and Community Councils now pay a central office, rather than the individual audit company. The audit now focuses on key areas. The 2017-18 audit will focus on the effectiveness of the internal audit and the use of Community Council reserves.
- 7.06 The Tanyard Hall has been booked by a film company who will be producing a 1940's werewolf film.

- 7.07 Planning Application – New Dwelling Land at Ironbridge Road 17/00620/MNR
Local residents attended the meeting to raise their concerns about the proposed new dwelling. Tongwynlais Community Council will be objecting to the application on behalf of local residents.
- 7.08 Extension to Velindre Hospital.
The Community Council has no objection to this proposal.
- 7.09 Proposed railings to Greendale Place. Local residents have raised concerns that railings are to be placed on the green area at Greendale Place making it inaccessible for local children to play. Clerk contacted Cardiff Council requesting a meeting. Cardiff Council responded stating they are happy to meet, but were unable to do so until after the election on May 4th.
- 7.10 Clerk has received an invoice from Cardiff Council for quarterly rent for Land at Merthyr Road despite this licence being superseded in November 2016. Clerk has contacted Cardiff Council for advice.
- 7.11 One Voice Wales meeting on April 24th, unfortunately members from the Community Council were unable to attend, but have requested the minutes.

8.00 FINANCIAL REPORT AND SIGNING OF CHEQUES

Expenditure

British Gas Business	d/d	-22.71
Wages & Expenses	1555/56/61	-617.39
Swalec Christmas Lights	1557	-34.06
Primary School Gardening Compost	1558	-50.32
British Gas	d/d	-332.68
Annual Renewal Website Domain	1560	-100.00
Welsh Hearts Defibrillator	1563	-1000.00

- 8.01 The clerk reported they had received the following since the last meeting:
British Gas, British Gas Business, Swalec, Gardening Compost, Website renewal, Welsh Hearts Defibrillator.
- 8.02 Cheques to be written by the Clerk: Wages & Expenses: Tyfrion Edwards, Nadine Dunseath, James Proctor.

9.00 NOTICES OF MOTION

- 9.01 None

10.00 QUESTION TIME

- 10.01 Planning Application – 16/01514/MNR New 4 bed detached house and free standing double garage, Land at Ty Isaf Farm, Castle Road. Several concerns have been raised by local residents to this planning proposal. Tongwynlais Community Council will be supporting residents with a written objection.
- 10.02 Complaints have been received from residents in Greenmeadow Drive that the verges are not trimmed frequently enough, particularly alongside the orchard. Clerk to contact Cardiff Council to request the verges are more regularly maintained and if representatives from the Parks Department would come and meet with the Community Council to view Greenmeadow Drive.
- 10.03 Local residents have made the Community Council aware that a dwelling on Queen Street is a property of multiple occupancy. Clerk to contact Cardiff City Council Licensing Department to ensure they are aware.
- 10.04 Cllr Chris Morgan reported that 4 lights are not working in the subway that runs underneath the A470 from the end of Market Street. Clerk to contact Cardiff Council.
- 10.05 The pavement on Merthyr Road that runs from Llwyn Mallt to Ironbridge Road is damaged and uneven. Clerk to contact Cardiff Council to request the pavement is repaired.
- 10.06 Manhole covers on Merthyr Road by the Holiday Inn are sinking into the ground. Clerk to contact Cardiff Council.
- 10.07 The white lines on the junction at Cae Lewis and Pantgwynlais are faded and need repainting. Clerk to contact Cardiff Council.

11.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR

11.01 None

12.00 DATE OF NEXT MEETING

12.01 The date of the next meeting will be Monday 22th May 2017 at 19.00 hours.
The meeting closed at 20:20 hours.