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# TONGWYNLAIS COMMUNITY COUNCIL

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Minutes of the meeting held at The  
Tanyard, Tongwynlais on Jan 29th 2017  
Meeting commenced at 7:30pm.



- 1.00 ATTENDANCE:**           **Community Councillors:** Chairman Brian Griffiths, Vice Chairman Graham Walters, Linda Morgan, Mike Jones-Pritchard, Mike Griffiths, Chris Morgan, Ceri Lane, Caryn Hill, Peeter Tiidt  
**Clerk:** Nadine Dunseath  
**County Councillors:** Mike Jones-Pritchard, Linda Morgan  
**Members of the public:** One  
**Police Representative:** None
- 2.00 APOLOGIES:**  
Cardiff County Councillors – Davies, Phillips  
South Wales Police – PCSO Jay Toor
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS:**  
None
- 4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**  
The previous minutes were approved as correct.
- 5.00 POLICE MATTERS:**  
5.01 SW Police were unable to attend the meeting but reported the following crime figures from 27<sup>th</sup> November to 29<sup>th</sup> January as the following: -  
3 x thefts; 2 x anti-social behaviour; 0x burglaries.  
A car has been parked in the same place for some time with a flat wheel and police are investigating.  
The next PACT meeting will take place on Tuesday 6<sup>th</sup> February at the Tanyard at 7pm.
- 6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.**  
6.01 Item 6.01: Regarding "Welcome to Tongwynlais" road signs.  
A design of the new rockery was provided and approved. It is recommended that the wooden posts are treated timber.

- 6.02 Item 6.02 Regarding the defibrillator.  
A motion sensor light has been installed above the defibrillator cabinet to assist with reading the keycode numbers.  
Local resident Chris Williams has provided defibrillator training to 3 local nurses, who will be assisting with providing training to local groups and residents.
- 6.03 Item 6.05 Unfortunately the Code of Conduct training on Monday December 11<sup>th</sup> had to be cancelled due to bad weather. The Monitoring Officer at Cardiff Council has confirmed she is happy to attend the Council to provide Code of Conduct training on Monday March 19<sup>th</sup>.
- 6.04 Item 6.06 The new lock for the gate by the canal had been removed. This has now been replaced.
- 6.05 Item 6.08 The Clerk at Pentyrch Community Council has requested a meeting with the leader of Cardiff City Council to discuss the Community Council Charter.
- 6.06 Item 6.10 Floodlighting have yet to provide a date for removing the Christmas lights.
- 6.07 Item 6.12 The Tanyard boiler has been leaking water intermittently. Clerk arranged for a plumber to attend on 22<sup>nd</sup> December who made a temporary repair and recommended replacing the diverter valve. Council agreed to request this work during the next service in February.
- 6.08 Item 6.13 A letter of thanks was sent to the litter picker sponsor.
- 6.09 Item 6.14 The new year yoga classes to be held in the Tanyard were postponed until later in the year.
- 6.10 Item 6.18 Clerk attended the One Voice Wales consultation event to discuss the review of the Community and Town Council Sector in Wales. One Voice Wales is compiling a response from their consultation events and will circulate when complete. Clerk provided information about an Independent Review Panel engagement event on March 15<sup>th</sup>.
- 6.11 Item 6.19 The meeting in December by The Standards and Ethics Committee with all Clerks; the Chair and Vice Chair of the Standards and Ethics Committee; the Director of Governance and Legal Services and the Monitoring Officer was cancelled. Clerk is awaiting a new date.
- 6.12 Item 6.20 One Voice Wales provided a response to the concerns raised regarding the pension deficit and whether local Councils would be required to contribute towards the shortfall. Clerk circulated the letter to all Councillors.
- 6.13 Item 6.23 Regarding renting of the allotment store. The Community Council discussed insurance if this is a shared space.

- 6.14 Item 7.04 Cllr Walters and Cllr Lane attended the One Voice Wales area committee meeting on Monday January 15<sup>th</sup> and circulated information from the NHS on using your pharmacist. Clerk has provided information on the Community Council website.
- 6.15 Item 7.07 The new Cadw Monuments Pass scheme has begun, which replaces the existing Local Residents Pass scheme for Castell Coch. New passes will be issued directly from Cadw. Existing pass holders can exchange their passes free of charge at Castell Coch. You no longer need to be a resident of Tongwynlais to hold a pass for the castle under this new scheme. Clerk has provided information on the Community Council website.
- 6.16 Item 10.01 The Clerk received a letter from the South Wales Trunk Agency regarding the Traffic lights at Coryton confirming they are monitored by an intelligent system that adjusts the timing of the lights due to changes in traffic flow.
- 6.17 Item 10.03 The Community Council have offered to purchase hi-vis jackets for anyone to wear regarding the fayre nights and festival week. It was agreed to have "festival committee" written on the reverse of each jacket.

## **7.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS: -**

- 7.01 Cardiff library has recently completed a fire safety survey at the Tanyard. Clerk is awaiting the report.
- 7.02 Flood Risk Management completed culvert cleansing at the junction Mill Road, Merthyr Road and Market Street.
- 7.03 The fallen tree on the green at the entrance to Catherine Drive was removed.
- 7.04 Bridgend Coalition of Disabled People have sent a disability petition to Welsh Government calling for all premises in Wales to have an access certificate and score from 0 to 5 depending on how disabled friendly. The petition is available to sign online.
- 7.05 Clerk provided information regarding Health and Safety training for any Councillor wishing to attend.
- 7.06 The Council agreed that the clerk could attend training regarding Local Government Finance.
- 7.07 New Data Protection regulations come into force on 25 May 2018. One Voice Wales will be aiding Councils achieve compliance. Clerk to provide information to all Councillors on the role of the Data Protection Officer and to enquire as to whether Cardiff Council Monitoring Officer could carry out this role on behalf of Community Councils.

- 7.08 Cardiff Council and Emergency Management will be testing an evacuation centre and are calling for volunteers who will need to be available on March 19/20 between 9pm and 3am.
- 7.09 The Monitoring Officer has requested a meeting between all Clerks on 1<sup>st</sup> February. Clerk has sent her apologies as unfortunately is unable to attend.
- 7.10 Clerk has renewed the Community Council insurance.
- 7.11 Wales Bee Friendly scheme has been launched where an area or village can achieve accredited status by providing bee friendly locations.
- 7.12 Challenge Wales are hoping to arrange a running event from Castell Coch on Sunday 8<sup>th</sup> July and are currently awaiting a permit. They are asking if anyone is interested in being involved as they are hoping to see local hotels, B&B's and restaurants benefitting.
- 7.13 The Independent Review Panel contacted the clerk asking for more information on how the Council handled the Co-Option process for the vacant Council seat back in May. The information will be used as part of the review of Community and Town Council sectors.
- 7.14 A new Planning Code for Wales is currently under consultation and comments are to be submitted by March 1<sup>st</sup>. Clerk circulated details on a planning law event on Tuesday 6<sup>th</sup> Feb to any Councillor who wished to attend.
- 7.15 Amended Plans were submitted for the Planning Application 16/03067/MNR Land off Mill Road.

## **8.00 FINANCIAL REPORT AND SIGNING OF CHEQUES**

### **Expenditure**

Wages & Expenses Nov & Dec	1611	-1207.80
British Gas Electricity Dec	d/d	-22.90
Came & Company Insurance	1615	-1023.54
Limegreen Boiler Repair	1618	-75.00
British Gas	d/d	-225.75
Floodlighting	1621	-7860.42
British Gas Electricity Jan	d/d	-27.17

- 8.01 The clerk reported they had received the following since the last meeting: British Gas Electricity, Council Insurance, Boiler Repair, Christmas Lights.
- 8.02 Cheques to be written by the Clerk: Wages & Expenses: Tyfrion Edwards, Nadine Dunseath, James Proctor.
- 8.03 The financial report was presented to the Council and agreed as correct.

8.04 The precept request form was signed. Clerk to return the documents to Cardiff Council.

## **9.00 NOTICES OF MOTION**

9.01 None

## **10.00 QUESTION TIME**

10.01 A pre-submission consultation for a planning application has been submitted at Taffs Well for a metro rolling stock depot at land between the railway station and the A470.

10.02 Keep Wales Tidy initiative has started for communities. Cllr Mike Jones-Pritchard to provide further information when it becomes available.

10.03 An Oak tree has died and needs removing on the land adjacent to the steps between Catherine Drive and Castell Coch View. Cllr Mike Jones-Pritchard to provide further information on who owns this land.

10.04 Cllr Ceri Lane proposed organising day trips for the community to bring people together. The trips could be family trips to destinations such as Folly Farm, or elderly trips to destinations such as the Botanical Gardens of Wales. Cllr Ceri Lane to make enquiries.

10.05 The cycle has become damaged that hangs on the wall on the corner of Merthyr Road and Market Street. The Plan2Ride café are aware.

10.06 The Tongwynlais and Whitchurch Summer festival will be held between 20<sup>th</sup> and 30<sup>th</sup> June 2018. Cllr Linda Morgan asked if the Community Council would sponsor the pensioners afternoon tea party.

10.07 There has been an increase in the amount of dog mess on pavements in the village. Cllr Linda Morgan to contact the dog warden. Clerk to display information on the Community Council website. It was agreed to arrange putting leaflets through doors to encourage dog owners to pick up after their pets and make them aware they could face a fine.

10.08 Cardiff Council have inspected the damaged speed bump on Merthyr Road and will replace it with a tarmac speed bump.

10.09 Cllr Ceri Lane requested extra litter bins especially by the picnic area. Cllr Mike Jones-Pritchard advised that Cardiff Council have asked about placing a Tongwynlais logo on the new bins.

10.10 A light on the zebra crossing on Merthyr Road by the Primary School is not working. Clerk to contact Cardiff Council.

10.11 2 street lights on Cae Lewis are not working properly, with 1 not working and another on all the time. Cllr Mike Jones-Pritchard agreed to find the street light numbers for Clerk to report to Cardiff Council.

**11.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR**

None

**12.00 DATE OF NEXT MEETING**

12.01 The date of the next meeting will be Monday 26<sup>th</sup> February 2018 at 19.30 hours. The meeting closed at 20:35 hours.