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# TONGWYNLAIS COMMUNITY COUNCIL

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Minutes of the meeting held at The  
Tanyard, Tongwynlais on May 22<sup>nd</sup> 2017.  
Meeting commenced at 7:00pm.



- 1.00 ATTENDANCE:**           **Community Councillors:** Chairman Brian Griffiths,  
Graham Walters, Mike Griffiths, Chris Morgan, Peeter  
Tiidt, Ceri Lane  
**Clerk:** Nadine Dunseath  
**County Councillors:** None  
**Members of the public:** One  
**Police Representative:** None
- 2.00 ELECTION OF A CHAIRMAN**  
Brian Griffiths was elected as Chairman.  
Nominated by Mike Griffiths and seconded by Graham Walters.
- 3.00 ELECTION OF A VICE-CHAIRMAN**  
Graham Walters was elected as a Vice-Chairman.  
Nominated by Chris Morgan and seconded by Mike Griffiths.
- 4.00 OTHER APPOINTMENTS**  
Tongwynlais School Governors – Mike Jones-Pritchard  
One Voice Wales – Graham Walters and Ceri Lane  
Allotments – Peeter Tiidt  
GE Healthcare/Amersham – No longer a need for a representative
- 5.00 APOLOGIES:**  
Community Councils: Linda Morgan, Mike Jones-Pritchard  
Cardiff County Councillors - Davies, Morgan, Phillips and Jones-Pritchard  
South Wales Police – PCSO Richard Davies
- 6.00 DECLARATION AND REGISTRATION OF INTERESTS:**  
None
- 7.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE  
PREVIOUS MEETING.**  
7.01 The previous minutes were approved.
- 8.00 POLICE MATTERS:**

- 8.01 PCSO Richard Davies was unable to attend the meeting, but did provide crime figures for May. There have been 3 incidents of anti-social behaviour, 2 incidents of damage, 4 burglaries – 3 shed burglaries and 1 garage burglary and 1 theft of a motor vehicle, where the vehicle has since been recovered. With regards the burglaries three have taken place on the same night and are likely to be the same group. SW Police advise where possible not to leave valuables in sheds, such as bikes and expensive tools.

Regarding one of the shed burglaries residents have spoken to the Community Council stressing that they felt SW Police didn't show enough support or reassurance to them at the time of the incident. Clerk to contact SW police on behalf of the residents.

## **9.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.**

- 9.01 Item 6.01: Chairman Brian Griffiths has spoken to the Contract Manager at Floodlighting, who was unaware of the additional costs charged to the Community Council for repair. Floodlighting will be in touch when the finance officer returns from holiday to clarify the invoice.
- 9.02 Item 6.02: Regarding "Welcome to Tongwynlais" road signs. Clerk has contacted Cardiff Council requesting to see the trial print of the signs, but has not yet received a response. Chairman Brian Griffiths to contact Cardiff Council.
- 9.03 Item 6.03 The Community Council agreed to go ahead and arrange a skip to clear out the allotment shed at the gardens on Merthyr Road. It is likely the skip will be placed alongside the bus shelter. A notice will be put up to inform residents not to park on this area, whilst it is being used for the skip. Cllr Graham Walters to arrange the skip. Chairman Brian Griffiths has noticed that a set of platform scales has gone missing from the allotment shed.
- 9.04 Item 6.04 Clerk contacted the Welsh Assembly Government again requesting trimming of the large overgrown trees on the green area on Ironbridge Road and stressed it is their responsibility as the land registry states it is still registered to them.
- 9.05 Item 6.05 Cllr Chris Morgan and Cllr Graham Walters have repaired the Tanyard roof.
- 9.06 Item 6.10 Clerk has received 5 expressions of interest for the vacant position of Community Councillor and presented these to the Council. The Community Council agreed an interview date and questions for candidates.
- 9.07 Item 6.11 The Community Council are yet to receive delivery of the defibrillator, however the cupboard has been installed in the village. Local resident Chris Williams has received the defibrillator training kit, and will also be making a purchase of a training mannequin from money received from

local donations. Any remaining money will be presented as a charity donation to Welsh Hearts. Training sessions will be arranged in the village soon.

***Tongwynlais Community Council would like to take this opportunity to thank Jim Portsmouth from Decoheat for allowing the defibrillator to be placed on the front of his shop premises.***

- 9.08 Item 6.15 The clerk will be receiving the new Community Council laptop tomorrow.
- 9.09 Item 7.01 The Tongwynlais Neighbourhood Group have produced a questionnaire for residents of the Catherine Drive estate to gain views and comments regarding the proposed play area. Wales and West Housing are responsible for providing a suitable play area for the children on their estates. The Community Council have agreed they will not be involved with the scheme.
- 9.10 Item 7.07 Planning Application – New Dwelling Land at Ironbridge Road 17/00620/MNR. Tongwynlais Community Council has objected to the application on behalf of local residents.
- 9.11 Item 7.09 Proposed railings to Greendale Place. Clerk has again contacted Cardiff Council requesting a meeting and suggesting possible dates.
- 9.12 Item 7.10 Clerk has received a credit note from Cardiff Council for quarterly rent for Land at Merthyr Road and confirmation that this licence has been superseded in November 2016.
- 9.13 Item 10.01 Planning Application – 16/01514/MNR New 4 bed detached house and free standing double garage, Land at Ty Isaf Farm, Castle Road. Unfortunately, the decision notice approving this proposal was issued before Tongwynlais Community Council could submit a written objection on behalf of residents.
- 9.14 Item 10.03 Clerk contacted Cardiff City Council Licensing Department to inform them a dwelling on Queen Street is a property of multiple occupancy.
- 9.15 Item 10.04 Clerk contacted Cardiff Council reporting that 4 lights are not working in the subway that runs underneath the A470 from the end of Market Street, however the lights have not yet been repaired. Clerk to contact Cardiff Council again.
- 9.16 Item 10.07 Clerk contacted Cardiff Council regarding the white lines on the junction at Cae Lewis and Pantgwynlais that need repainting to be informed that Cardiff Council were already aware.

## **10.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS:-**

- 10.01 Clerk to complete and return forms to One Voice Wales with new Councillor contact details.
- 10.02 Cardiff Council Libraries have enquired if fixed electrical testing has been completed at the Tanyard within the last 5 years. Clerk to arrange for the testing to be done.
- 10.03 Natural Resources Wales have requested the Clerk be a point of contact to pass on information regarding tree felling in Fforest Fawr. The work is likely to start in about 18 months and is needed as larch trees in the area have been issued with a plant health notice for Phytophthora Ramorum disease.
- 10.04 Following a resident complaint, clerk contacted Cardiff Council regarding the potholes in Herman Hill. Cardiff Council have repaired the road.
- 10.05 Tyfrion Edwards requested a new hi-vis vest. Cllr Graham Walters to provide one.
- 10.06 HMRC have contacted the Clerk requesting all future PAYE payments are made electronically rather than by cheque. Clerk to arrange online banking for the Community Council accounts.
- 10.07 Clerk has been made aware that the register of interest forms for Councillors need updating and distributed forms for completion.
- 10.08 Hope Construction contacted the Clerk to inform that works were to take place at their site for the weekend of 6/7<sup>th</sup> May and apologised for any noise or inconvenience to residents. Clerk displayed a notice on the Community Council website.
- 10.09 Clerk has received presentation documents from the One Voice Wales meeting on 24<sup>th</sup> April containing information from Western Power on what to do in a power cut. Clerk has displayed the information on the Community Council website.
- 10.10 Planning Application 17/00923/DCH 2 storey side extension, 15 Cwm Gwynlais. Tongwynlais Community Council has no objection to this proposal.

## **11.00 FINANCIAL REPORT AND SIGNING OF CHEQUES**

### **Expenditure**

British Gas Business	d/d	-23.18
Wages & Expenses	1562/4/5	-1018.97
Defibrillator Training Kit	1566	-310.00

- 11.01 The clerk reported they had received the following since the last meeting:  
British Gas Business, Defibrillator training kit

11.02 Cheques to be written by the Clerk: Wages & Expenses: Tyfrion Edwards, Nadine Dunseath, James Proctor, CPR mannequin, Laptop

**12.00 NOTICES OF MOTION**

12.01 None

**13.00 QUESTION TIME**

13.01 The Council agreed the heating could be turned off in the Tanyard.

13.02 A light by the school zebra crossing is not working. Clerk to contact Cardiff Council.

13.03 Traffic signals on Coryton roundabout are not set correctly and are causing congestion in the village. Clerk to contact Traffic Management.

**14.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR**

14.01 None

**15.00 DATE OF NEXT MEETING**

15.01 The date of the next meeting will be Monday 26<sup>th</sup> June 2017 at 19.00 hours.  
The meeting closed at 19:55 hours.