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# TONGWYNLAIS COMMUNITY COUNCIL

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Minutes of the meeting held at The  
Tanyard, Tongwynlais on Oct 30th 2017.  
Meeting commenced at 7:30pm.



- 1.00 ATTENDANCE:**           **Community Councillors:** Chairman Brian Griffiths, Vice Chairman Graham Walters, Mike Griffiths, Chris Morgan, Ceri Lane, Mike Jones-Pritchard, Caryn Hill, Peeter Tiidt  
**Clerk:** Nadine Dunseath  
**County Councillors:** Mike Jones-Pritchard  
**Members of the public:** One  
**Police Representative:** Two
- 2.00 APOLOGIES:**  
Community Councillors – Linda Morgan  
Cardiff County Councillors – Morgan, Davies and Phillips
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS:**  
None
- 4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**
- 4.01 The previous minutes were approved.
- 5.00 POLICE MATTERS:**
- 5.01 SW Police reported crime figures for October as the following: -  
1 x Anti-social behaviour where unfortunately no one was seen, 1 x Attempted Burglary possibly targeting bikes, 1 x Shed Burglary, 4 x Thefts, 0 x Criminal Damage.  
SW Police will be doing further work with the bike shops to tag bikes.  
SW Police offer crime prevention surveys and advice for properties. Clerk to place information on the Community Council website.  
Extra officers will be working on Halloween and Bonfire night. Anti-social behaviour should be reported straight away.  
A resident raised a concern about how early stores are selling fireworks, however this is not a police matter and is up to the store.  
Concern was raised about a vehicle that has been parked on St. Michaels Close for a long period of time. Police to investigate if it is abandoned.
- 6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.**

- 6.01 Item 6.01 Re: BDO Annual Audit. Clerk has requested the audit date for 2018 as 9<sup>th</sup> July and is awaiting confirmation.
- 6.02 Item 6.03: Regarding "Welcome to Tongwynlais" road signs. Clerk is still awaiting the invoice and has reminded Cardiff Council. It is hoped to place a rockery around the base of each sign and a plan of the design is expected early in the new year.
- 6.03 Item 6.05 Local resident Chris Williams provided training to residents in using the defibrillator at the Tanyard on October 3<sup>rd</sup>, which proved popular. It is intended to arrange another session later this year.
- 6.04 Item 6.07 Re: Property of multiple occupancy Queen Street. The owner of the property was unaware how it was being let and has since decided to sell. The property has been vacated and the agent has no intention to re-let.
- 6.05 Item 6.09 Cardiff Council are yet to remove lamppost 30 from outside St. Michael's church. Clerk to remind them as it would be beneficial to have this removed prior to the Christmas lights being installed.
- 6.06 Item 6.11 Congratulations to Cllr Ceri Lane on her appointment as the new Community Councillor Governor for the Primary School. Nominated by Chairman Brian Griffiths and seconded by Graham Walters.
- 6.07 Item 6.13 Despite recently confirming they have no plans to stop or reduce the bus service through the village, Stagecoach have stated they will be reducing the number 26 bus as of November 19<sup>th</sup>. This bus will only run Monday to Saturday evenings after 7.30pm, but throughout the day on Sunday. Clerk to contact Stagecoach highlighting the increase in travel time and expense for residents wishing to travel to Caerphilly and to request the timetables are such that there is a short time between connections.
- 6.08 Item 6.14 The Monitoring Officer at Cardiff Council has confirmed she is happy to attend the Council to provide Code of Conduct training. Clerk to propose dates.
- 6.09 Item 6.16 Cardiff Council are still to provide a new lock for the gate by the canal.
- 6.10 Item 10.01 Natural Resources Wales held a public meeting together with the local MP, local Councillors and Community Councillors on Monday 9<sup>th</sup> October to discuss the tree felling at Fforest Fawr. Approximately 70 residents attended. NRW provided information and helped answer questions and concerns. A second public meeting is to be arranged in the spring. NRW has advised of some initial tree felling and signage has been put up on the forest road and on the Community Council website.
- 6.11 Item 10.02 Natural Resources Wales are requesting theme ideas for the new sculptures at Fforest Fawr and the Community Council agreed native trees

and animals would be a good theme, and suggested another theme for the class names of the Primary School.

- 6.12 Item 10.03 Cardiff Council have removed 6 trees from Pantgwynlais that are undermining the stone wall. 2 trees have been hit by passing vehicles. These trees are affected by Dutch Elm disease. The trees will be replaced with 3 native Hawthorn and Field Maple.  
It has been requested that Cardiff Council put the coping back on the wall.
- 6.13 Item 10.04 Following a recent complaint from a motorist who had damaged their car from the speed bumps in the village, it has been reported to Cardiff Council that one of the speed bumps is not positioned correctly.
- 6.14 Item 10.06 Planning Application: Land Off Mill Road. The applicant has not yet submitted revised plans. Work has been taking place on the site to try and eradicate Japanese Knotweed.
- 6.15 Item 10.07 A meeting is to be held at Pentyrch Community Council on Tuesday 31<sup>st</sup> October between all local Community Councillors to discuss the revised Community Council Charter. Clerk to attend.
- 6.16 Item 10.12 There are fallen branches on the green by Pantgwynlais. Clerk has contacted Cardiff Council to ask for them to be removed.
- 6.17 Item 10.13 Two lights are not working in the subway running underneath the A470 from the bottom of Market Street. Clerk has contacted Cardiff Council and requested this is repaired.
- 6.18 Item 10.14 Two hanging basket brackets fell during basket removal. Council agreed to replace all the brackets before next summer.
- 6.19 Item 10.17 Floodlighting have agreed a switch on date for the Christmas lights of Monday 20<sup>th</sup> November in time for the Christmas Fayre on Thursday 23<sup>rd</sup>.  
The temporary unmetered electricity connection has been completed and sent to Western Power. Clerk to contact other areas for advice on leaving the lights up all year.
- 6.20 Item 10.19 British Gas electricity contract has been renewed for another year starting in October.
- 6.21 Item 13.02 A new lamppost bin has been installed at the top of Herman Hill by the Spar.
- 6.22 Item 13.05 Hedges have still not been cut on Merthyr Road. Clerk to chase Cardiff Council.
- 6.23 Item 13.06 Police have been patrolling the Greenmeadow estate to investigate a scaffolding lorry, which has been reported as blocking the road by Pantgwynlais.

## **7.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS: -**

- 7.01 It was reported the boiler in the Tanyard had leaked, but was repaired.
- 7.02 PACT meetings are to be held in the Tanyard again. The next meeting is booked for Tuesday 5<sup>th</sup> December at 7pm.
- 7.03 The sponsorship for the litter picker is intended to finish at the end of the year.
- 7.04 A yoga class is to begin at the Tanyard in January, with a starter session on Friday November 24<sup>th</sup>.
- 7.05 A Fire safety service was completed at the Tanyard. A new foam extinguisher was installed in the kitchen to replace the expired powder extinguisher.
- 7.06 Clerk has produced a risk assessment document following advice from the internal auditor and circulated this to the Council for comments.
- 7.07 Clerk has contacted local businesses requesting donations towards the cost of the Christmas lights and has already received some.
- 7.08 It was reported that Japanese Knotweed was being cultivated on land close to Ynys House. Clerk to forward the details to the Clerk at Pentyrch who covers this area.
- 7.09 The Community and Town Council Sector in Wales is under review and comments are being welcomed by the panel. Clerk to circulate more information to the Councillors.
- 7.10 It would be beneficial for a Council member to attend Health and Safety Training provided by One Voice Wales. Clerk to provide information to Cllr Caryn Hill.
- 7.11 The Standards and Ethics Committee have appointed Cllr Stuart Thomas from Pentyrch Community Council as the Community Council representative. A meeting has been requested with all Clerks; the Chair and Vice Chair of the Standards and Ethics Committee; the Director of Governance and Legal Services and the Monitoring Officer. Clerk to attend meeting in early December.
- 7.12 Planning Application 17/02550/DCH Proposed single storey side garage and porch at 60 Greenmeadow Drive. The Community Council has no objection.
- 7.13 Cllrs were unable to attend the recent One Voice Wales meeting, but will be receiving the minutes.

## **8.00 FINANCIAL REPORT AND SIGNING OF CHEQUES**

### **Expenditure**

HMRC PAYE	1599	-52.78
Wages & Expenses Sept	1600/1/2/3	-1037.65
British Gas Business	d/d	-82.33
Blackwood Fires	1604	-92.20
Wales Audit Office	1605	-197.70
British Gas	d/d	-21.37

8.01 The clerk reported they had received the following since the last meeting:  
HMRC PAYE, British Gas and Electricity, Fire Safety Service and Annual Audit.

8.02 Cheques to be written by the Clerk: Wages & Expenses: Tyfrion Edwards, Nadine Dunseath, James Proctor.

8.03 The financial report was presented to the Council and agreed as correct.

## **9.00 NOTICES OF MOTION**

9.01 None

## **10.00 QUESTION TIME**

10.01 Concern was raised about the amount of space by the proposed new pavement buildout by the Spar. The proposed will be the width of a car and positioned where there are currently yellow lines. This should have no impact on resident or church parking.

10.02 It has been noted there is a dangerous tree on the Greenmeadow, which has been inspected and is being monitored by Cardiff Council.

10.03 One Voice Wales have a pension deficit and local Councils may be required to contribute towards the shortfall. Clerk to request further information.

10.04 Clerk to contact Cardiff Council requesting that fallen leaves are cleared from roads and pavements.

10.05 The Christmas fayre is to take place on Thursday 23<sup>rd</sup> November from 4.30pm. Councillors are asked to volunteer to help with the road closure.

10.06 Two drains are blocked on St.Michaels Close. Clerk to contact Cardiff Council.

10.07 The allotment store has been emptied and is available to use. Council discussed the possibility of renting the space.

10.08 Cardiff Council no longer accept shredded paper in mixed recycling or green bins. This is now to be placed in its own green recycling bag for collection.

10.09 It has been noted that plants were stolen from a hanging basket on Merthyr Road.

**11.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR**

None

**12.00 DATE OF NEXT MEETING**

12.01 The date of the next meeting will be Monday 27<sup>th</sup> Nov 2017 at 19.30 hours.  
The meeting closed at 20:35 hours.