
TONGWYNLAIS COMMUNITY COUNCIL

Minutes of the meeting held at The
Tanyard, Tongwynlais on Sept 25th 2017.
Meeting commenced at 7:30pm.



- 1.00 ATTENDANCE:** **Community Councillors:** Vice Chairman Graham Walters, Mike Griffiths, Chris Morgan, Ceri Lane, Mike Jones-Pritchard, Caryn Hill, Linda Morgan
Clerk: Nadine Dunseath
County Councillors: Linda Morgan, Mike Jones-Pritchard
Members of the public: One
Police Representative: Two
- 2.00 APOLOGIES:**
Community Councillors – Chairman Brian Griffiths, Peeter Tiidt
Cardiff County Councillors – Davies and Phillips
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS:**
None
- 4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**
- 4.01 The previous minutes were approved.
- 5.00 POLICE MATTERS:**
- 5.01 SW Police reported crime figures since 1st August as the following: -
4 x Anti-social behaviour with 2 referrals, 1 x burglary to garage, 7 x Thefts –
2 from Holiday Inn, 0 x Damage.
SW Police will be liaising with the bike shops in the village to arrange tagging of bicycles and to encourage cyclists to use the road, rather than the pavement.
There will be police patrols at school times to review antisocial parking.
Concern was raised about the road resurfacing on Pantgwynlais and problems this may cause with parking, especially with school drop offs and collections. SW Police hope to attend if possible.
- 6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.**
- 6.01 Item 6.01 Clerk received correspondence from BDO auditors for the annual audit requesting further information. The audited accounting statements are

now available to view on the Community Council website dating back to 2012. Clerk provided a detailed breakdown of the pay increase for wages, which was partly due to a new groundsman, a pay increase for the clerk and an increase of hours for the clerk. Clerk supplied the minutes for Sept 2016, where these matters were agreed by the Council.

BDO auditors have responded with completion of the audit, where it is recommended the Council comply with the financial improvements outlined by the internal auditor. The audit findings were discussed, approved and agreed by the Community Council.

- 6.02 Item 6.02: Chairman Brian Griffiths spoke to the Contracts Manager from Floodlighting who clarified the invoice for additional costs for the Christmas lights. Where they had invoiced for 60metres of replacement lights, this was 5 separate lengths of 12metres. The repairs bill has been paid.
- 6.03 Item 6.03: Regarding "Welcome to Tongwynlais" road signs. Cardiff City Council have installed the new signs. Clerk is still awaiting the invoice.
- 6.04 Item 6.04 Regarding the gardens on Merthyr Road. Cllr Graham Walters has arranged for the skip to be removed. Clerk has been informed by Cardiff City Council that the freezer left by a member of the public will be removed.
- 6.05 Item 6.05 Welsh Hearts have provided the correct defibrillator, which has been registered with the Ambulance service. Local resident Chris Williams has provided training to various groups and individuals in the village and will be training residents at the Tanyard on October 3rd.
- 6.06 Item 6.06 Proposed railings at Greendale Place. Cardiff Council Housing have advised that the proposed railings will be installed close to the bungalows, leaving as much green area open as possible. Residents will still be able to park alongside the kerb, but unfortunately it isn't possible to provide additional pavement.
- 6.07 Item 6.07 Cardiff City Housing Enforcement Department have contacted the clerk regarding the dwelling on Queen Street that is a property of multiple occupancy. Clerk was required to provide further information to Cardiff Council, who have since inspected the property. Clerk to contact Cardiff Council to enquire if there have been any developments.
- 6.08 Item 6.14 The Council discussed the community mapping toolkit that Cllr Ceri Lane received from the One Voice Wales AGM on July 10th. This activity is being carried out by Vale of Glamorgan Councils who have planned events to engage communities to have positive ideas on how to improve the community, such as youth groups, playgrounds, libraries and social groups.
- 6.09 Item 6.16 Cardiff Council are yet to remove lamppost 30 from outside St. Michael's church.

- 6.10 Item 10.01 Members of the Plymouth Brethren Church are yet to arrange a tree survey and produce full plans for the proposed car park.
- 6.11 Item 10.02 Events were held to discuss the proposed Federation of Governors for Coryton and Tongwynlais Primary Schools. Cllr Jones-Pritchard has been appointed as Local Authority Governor for the School, so a new Community Councillor Governor needs to be appointed.
- 6.12 Item 10.05 Cardiff City Council have cleaned the drains in Wyndham Street and Mill Road at the bottom of Wellington Street, which were blocked.
- 6.13 Item 10.06 Stagecoach has contacted the Clerk to confirm they have no plans to stop or reduce the service through the village.
- 6.14 Item 10.07 St. Fagans Community Council are holding a Code of Conduct workshop on Tuesday 17th October in partnership with One Voice Wales. Councillors and Clerks from other Councils are welcome to attend. The Monitoring Officer at Cardiff Council has confirmed she is happy to attend the Council to provide training.
- 6.15 Item 10.10 Cardiff University cancelled the Welsh Course for Adults, which was due to begin on 12th September and run until May 2018, due to low numbers.
- 6.16 Item 13.03 Cardiff Council are still to provide a new lock for the gate by the canal.

10.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS: -

- 10.01 Natural Resources Wales are to begin tree removal at Fforest Fawr in September 2018 to remove trees affected by larch disease. The local MP, local Councillors and representatives of NRW met to discuss the plans. A public meeting has been arranged in the village hall on Monday 9th October.
- 10.02 Natural Resources Wales will be removing some sculptures from the Fforest Fawr sculpture trail where the wood has become rotten. These sculptures are due to be replaced in early 2018. They are requesting theme ideas for the new sculptures, such as native trees and animals. The council agreed this would be a good idea and suggested NRW contact the primary school.
- 10.03 Land Management Officer at Cardiff Council advised that 6 trees are to be removed from Pantgwynlais that are undermining the stone wall. 2 trees have been hit by passing vehicles. These trees are affected by Dutch Elm disease. The trees will be replaced with 3 native Hawthorn and Field Maple.
- 10.04 A complaint was received from a motorist who had damaged their car from the speed bumps in the village. Clerk notified Cardiff Council requesting the speed bumps are removed and a review of the road narrowing's. Cardiff Council responded stating there are no current proposals or funding to

remove speed bumps, and regarding the road narrowing's, there is no significant safety concern with road narrowing's and they cannot justify carrying out highway improvements with a limited budget.

- 10.05 A complaint was received regarding a Hope Cement lorry doing a 3-point turn on Merthyr Road outside the Spar. Clerk contacted Hope who have apologised for the incident and assured it will not happen again.
- 10.06 Planning Application: Land Off Mill Road, scrub clearing has recently taken place using an excavator. There has been no decision to the planning application, although it is believed the applicant intends to submit amended plans.
- 10.07 Cardiff Council Monitoring Officer has requested Community Councils sign the Community Council Charter or if there are still issues regarding planning, that this section is removed and the remainder is signed.
Other local Community Councils have requested a joint meeting to discuss including Section 106 and Community Infrastructure Levy funds within the planning section. Clerk and members of the Community Council will attend the meeting.
- 10.08 The Welsh Government have produced a consultation "Taking Wales Forward" where it is proposed to change every footpath in Wales to a cycle track or bridleway. Comments on this proposal are invited by 30th September.
- 10.09 A comment has been received regarding lack of bins on Catherine Drive. Clerk has forwarded the concern to Cardiff Council.
- 10.10 A comment has been received regarding grass cutting and maintenance of the playing field. Clerk has forwarded the concern to Cardiff Council.
- 10.11 A comment has been received regarding traffic calming on Catherine Drive and Heol Y Fforest. Clerk has forwarded the concern to Cardiff Council.
- 10.12 There are fallen branches on the green by Pantgwynlais. Clerk has contacted Cardiff Council to ask for them to be removed.
- 10.13 1 light is not working in the subway running underneath the A470 from the bottom of Market Street. Clerk has contacted Cardiff Council and requested this is repaired.
- 10.14 2 hanging baskets and brackets fell during the recent storms from the lamppost outside the church. Chairman Brian Griffiths has removed these.
- 10.15 Groundsman Tyfrion Edwards is still awaiting a new hi-vis vest. Cllr Graham Walters to arrange ordering.
- 10.16 2017 marks 50 years of Tongwynlais Community Council. Clerk suggested the occasion should be marked with an event. It would also be appropriate for a new photograph to be taken showing the current Community Council.

- 10.17 Floodlighting have provided a quote for installing this year's Christmas Lights. The Community Council have accepted the quote. Clerk to contact with the proposed switch on date of Monday 20th November in time for the Christmas Fayre on Thursday 23rd. Clerk to enquire about the possibility of leaving the lights installed all year, to save on the cost of removal and future installations.
- 10.18 Clerk contacted Challenge Wales regarding the running event that was hoped to go ahead this November from Castell Coch. Unfortunately, the event has been postponed due to poor communication from Cadw.
- 10.19 British Gas electricity contract is due for renewal in October. Clerk has run a comparison check and Council agreed to renew with British Gas for another year.
- 10.20 Planning Aid Wales Annual Conference is to take place at the Old Library in Cardiff on 8th November 9.25am to 4.30pm.
- 10.21 Planning Application 17/01964/DCH Proposed Sewerage Treatment Plant, Ton Y Bwlch Cottage, Rhiwbina Hill. The Community Council has no objection.
- 10.22 Planning Application 17/01975/DCH Conversion of garage and 1st floor extension, 10 Castell Coch View. The Community Council has no objection.
- 10.23 Planning Application 17/02069/DCH Ground floor and 1st floor extension, raising main roof ridge, 1st floor windows to side elevations and creation of additional car parking space, 4 Pwllhelyg. The Community Council has no objection.

11.00 FINANCIAL REPORT AND SIGNING OF CHEQUES

Expenditure

British Gas Business		d/d	-18.56
Wages & Expenses July&Aug	1588/9/91/5/6/7/8		-1954.17
Graham Walters Skip Hire		1590	-150.00
Floodlighting Repairs		1592	-1427.76
Code of Conduct Training		1593	-40.00
Welsh Water		1594	-116.29
British Gas Business		d/d	-18.44
British Gas Business		d/d	-18.81

- 11.01 The clerk reported they had received the following since the last meeting: British Gas Business, Skip Hire, Floodlighting Repairs, Code of Conduct Training, Welsh Water.
- 11.02 Cheques to be written by the Clerk: Wages & Expenses: Tyfrion Edwards, Nadine Dunseath, James Proctor, Rhys Davies.
- 11.03 The financial report was presented to the Council and agreed as correct.
- 11.04 The Clerk also presented a 6 month bank reconciliation and cashflow forecast to the end of the financial year.

12.00 NOTICES OF MOTION

- 12.01 None

13.00 QUESTION TIME

- 13.01 The orchard by Greenmeadow Drive will be cut on a regular basis by Cardiff Council. The grass verges around the estate will also be maintained.
- 13.02 Tongwynlais is due to have new black and gold bins over the next few months and additional bins have been requested.
- 13.03 The Village Hall committee have raised 18k towards repairing the new roof, but have been given an estimate of 45k to replace the whole roof. It is proposed that the money could be used to repair the roof and other repairs in the hall. Grafton have withdrawn the sale of the land adjacent to the hall. It is hoped to work with Grafton in improving the village hall.
- 13.04 Two lampposts by the Fish and Chip shop on Merthyr Road are not working. Clerk to contact Cardiff Council.
- 13.05 Hedges by Ironbridge Road leading out of the football ground have become overgrown. Clerk to contact Cardiff Council.
- 13.06 A scaffolding lorry is often blocking the road by Pantgwynlais. Clerk to contact South Wales Police.

14.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR

- None

15.00 DATE OF NEXT MEETING

- 15.01 The date of the next meeting will be Monday 30th Oct 2017 at 19.30 hours.
The meeting closed at 20:30 hours.