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# TONGWYNLAIS COMMUNITY COUNCIL

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**Minutes of the meeting held at The  
Tanyard, Tongwynlais on Feb 25th 2019  
Meeting commenced at 7:30pm.**



**1.00 ATTENDANCE:**                   **Community Councillors:** Graham Walters, Mike Griffiths, Ceri Lane, Linda Morgan, Peeter Tiidt, Mike Jones-Pritchard  
**Clerk:** Nadine Dunseath  
**County Councillors:** Linda Morgan, Mike Jones-Pritchard  
**Members of the public:** One

**2.00 APOLOGIES**

Community Councillors – Chairman Brian Griffiths, Chris Morgan, Caryn Hill  
Cardiff County Councillors – Davies, Phillips  
South Wales Police

**Vice-Chairman Graham Walters chaired the meeting.**

**3.00 DECLARATION AND REGISTRATION OF INTERESTS:**

Item 7.07 Cllr Mike Jones – Pritchard abstained from voting on this planning application due to his role with Cardiff Council Planning Committee.

**4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**

4.01 The previous minutes were discussed and following a unanimous decision by all Councillors present were amended to remove a copy of a letter sent from Chairman Brian Griffiths to the Cardiff Council Planning Department. The amended minutes were approved as correct.

The process of approving minutes was discussed and Clerk to ensure that minutes are marked as “draft” or “final” accordingly.

**5.00 POLICE MATTERS:**

5.01 SW Police were unable to attend the meeting, but provided crime figures from 28<sup>th</sup> January to 22<sup>nd</sup> February as the following: -

Anti-Social Behaviour- x3 (1 Environmental ; 1 Nuisance ; 1 Personal)

Theft- 1 (Male arrested, no further action, goods returned to owner)

Damage – x4 (2 Dwelling; 1 Graffiti; 1 Property arrest made)

Burglary- 0

Clerk also reported an incident of vandalism to the bus shelter by Tongwynlais gardens on Merthyr Road.

SW Police have advised on scam phone calls by individuals posing as police officers and requesting money. They have advised that police officers would never request money and any incidents should be reported to them via 101.

Cllr Ceri Lane informed she had been made aware of several car break-ins over the weekend.

Cllr Linda Morgan provided an update on the gentlemen on the Catherine Drive estate who have been given a notice to quit by their landlord and should leave their property by 1<sup>st</sup> April, although it is believed they may have already vacated. SW Police have advised to phone 101 for any incidents of inappropriate behaviour.

## **6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.**

- 6.01 Item 6.01 Land to the rear of the Band hall for overflow car park.  
The planning application has been granted and approved by Cardiff Council subject to discharge of conditions regarding tree planting and positioning of bird, bat and dormouse boxes.  
Cllr Mike Jones-Pritchard raised concerns about the content of the letter from Chairman Brian Griffiths to Cardiff Council Planning Department and has provided a written response.
- 6.02 Item 6.02 Regarding "Welcome to Tongwynlais" road sign.  
Cardiff Council Highways are currently making the new road sign and hope to have it installed by mid- March.
- 6.03 Item 6.03 Cllr Mike Jones-Pritchard advised that the Primary school gardening club may like some new paths around the gardening nursery area. A local landscaper is liaising with the school to establish what work is required.
- 6.04 Item 6.04 Clerk has received email responses from NRW regarding the flooding on Castle Road last December which had unfortunately been sent by NRW to an incorrect email address. They investigated the flooding and confirmed it was due to deliberate damming of the culvert on Heol-Y-Fforest which they cleared.  
Cllr Mike Jones-Pritchard advised that Cardiff Council still regularly check the drains and gullies in the village to help reduce flooding risk.  
NRW were unable to investigate on their CCTV if any timber lorries had travelled through the village without specific dates and times.  
Cllr Mike Jones-Pritchard has attended a tour of the forest with NRW and advised that phase 1 felling is complete, some areas will be replanted, and other areas will be monitored and replanted if necessary.
- 6.05 Item 6.06 The play park on Catherine Drive is now open and available for use. Cllr Linda Morgan advised that 2 new litter bins are to be installed. The park is being used with people drinking in the evenings, any anti-social incidents are to be reported to the police by phoning 101.
- 6.06 Item 6.07 Opus Energy have apologised for the error with the gas energy contract transfer and advised of a new switch over date of 19<sup>th</sup> February. Clerk has asked for written confirmation that the meter has been switched and is awaiting a response. Opus Energy has compensated the Community Council for the extra charges incurred from the previous supplier when the meter should have transferred in October.
- 6.07 Item 6.08 Clerk has received the final bill from Floodlighting for the Christmas lights which included unexpected charges for repairs made to the lights during installation in November.  
Clerk has arranged a meeting with a new contractor to provide a quote for installation of this year's Christmas lights.

Cllr Mike Jones-Pritchard suggested leaving the lights up all year which may help reduce costs.

- 6.08 Item 6.13 Clerk has purchased a copy of the NALC book "Local Council's explained".
- 6.09 Item 6.14 Regarding the bus stop on Merthyr Road by Holiday Inn which is awaiting completion to install electric works. Cardiff Council have advised that they are awaiting a completion date.
- 6.10 Item 6.16 Cllr Mike Jones-Pritchard informed the Community Council that the advance notice road closure signs with dates for the Winter Fayre were paid for by the Village Hall Committee, but "Road Ahead Closed" signs are paid for and provided by Cardiff Council. He confirmed that 4 "Road Ahead Closed" signs were requested but only 2 were provided.
- 6.11 Item 7.01 Cllr Mike Jones-Pritchard confirmed he would be attending the Parliamentary Boundaries Review meeting at City Hall on 28<sup>th</sup> March and would feedback information to the Community Council.
- 6.12 Item 7.05 Clerk has received professional advice regarding accessibility to the Tanyard Hall and informed the Community Council that where affordable and practical it is a basic requirement within reason to provide access and toilets for all. The Council discussed the practicalities of making changes to the building and agreed that this was not affordable at this time.
- 6.13 Item 7.07 Chairman Brian Griffiths and the Clerk met with a local resident regarding a shared boundary wall that has become damaged due to overgrowth. The local resident is to provide information regarding a workman who has previously repaired the wall. Clerk to then obtain a quote.
- 6.14 Item 7.09 Planning Aid Wales cancelled the event for the village hall on Thursday 21<sup>st</sup> February and has arranged further events in Rhiwderin village hall on 4<sup>th</sup> March and UWIC Pontypridd on 10<sup>th</sup> April.
- 6.15 Item 7.10 The gas boiler supplier has re-issued the gas certificate for the boiler installation which was not supplied at the time of install.
- 6.16 Item 7.13 (b) Clerk circulated a form to Councillors present at the meeting to confirm if they wished to claim their annual allowance for this and next financial year. Item 7.13 (d) Clerk has started to produce a document of work of the Community Council and suggested obtaining some photographs to support the report. Council agreed that as well as work with the school gardening club, Christmas lights, Welcome to Tongwynlais road signs, Tanyard Hall and village groundsman, that the report should also include the Primary School Federation Community Council Governor representative.
- 6.17 Item 10.02 Chairman Brian Griffiths contacted the local dog day care company regarding them exercising as many as 5 dogs at a time on the village rugby field, who advised that they had been given permission from Cardiff Council Parks Department. Clerk has contacted Cardiff Council Parks and is awaiting a response.

## **7.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS: -**

- 7.01 Clerk met with the Tanyard librarian to discuss improvements to the facilities. They wish to: -  
 Paint the library corner and possibly the rest of the hall; Install a new carpet; Install new cupboards; put up posters of book characters on the walls; place a noticeboard in the library area; place a noticeboard on the outside of the building; extend the opening hours; have school group visits; host summer events such as face painting or inviting an author; host lego club and a board game club.  
 The library has already started a fortnightly “cuppa with a copper” service between 3-4pm and is stocking recycling and food waste bags. They also provide a housebound service to residents who have difficulty visiting the library.  
 The Community Council were fully supportive of these improvements.  
 Cllr Ceri Lane suggested the library could become involved in the Summer and Winter village festivals.
- 7.02 The Climate Change, Environment and Rural Affairs Committee is completing a 10-year review of its report on allotment provision in Wales 2010 and is asking for views and comments by 1<sup>st</sup> March. Clerk to provide further information to Cllr Peeter Tiidt who agreed to provide comments on the report.
- 7.03 Egni Co-Op are hoping to install solar panels on community buildings and businesses across Wales. The Community Council discussed this and agreed they would not be interested.
- 7.04 Clerk has received the Standard and Ethics Committee members briefing and informed the Community Council that there has been a fall in code of conduct complaints; that members of the committee have been advised to attend Community Council meetings; and support was provided in the use of social media and a growing concern about online abuse and bullying.
- 7.05 Welsh Hearts have provided an e-petition to help make heart screening available to 10-35 year olds. Clerk to circulate information.
- 7.06 Planning Application 19/00129/MNR Land at Ironbridge Road. The Community Council object to this planning application.
- 7.07 Cllr Ceri Lane attended a Primary School Governors meeting and advised that the school chimney has been removed and solar panels have been installed at both Tongwynlais and Coryton Primary schools.

## 8.00 FINANCIAL REPORT AND SIGNING OF CHEQUES

### Expenditure

Wages & Expenses Jan	1695/6	-591.83
Website Annual Renewal	1697	-120.00
Christmas Lights	1698	-9190.02
Opus Energy Electricity Bill	d/d	-35.07
One Voice Wales Annual Membership Renewal	1699	-264.00
Local Council's Explained Book	1701	-19.99

- 8.01 The clerk reported they had received the following since the last meeting: Website Annual Renewal, Christmas Lights, Electricity bill, One Voice Wales Membership, Local Council's explained book.

- 8.02 Cheques to be written by the Clerk: Wages & Expenses: Tyfrion Edwards, Nadine Dunseath, James Proctor
- 8.04 The finance report was presented to the Council and agreed as correct.
- 8.04 Clerk reported that funds had been transferred from the savings account to the current account to cover payments to the end of the financial year due to a shortfall in funds from unexpected payments early last year.
- 8.05 The Q3 bank audit has been passed to Cllr Ceri Lane who has requested some further information regarding details of uncashed receipts. Clerk to provide details.

**9.00 NOTICES OF MOTION**

- 9.01 None

**10.00 QUESTION TIME**

- 10.01 The slip road from A470 Manor Way to Pendwyllt Road will be closed overnight from 25<sup>th</sup> February to 1<sup>st</sup> March for resurfacing.
- 10.02 NextBikes have been installed in Whitchurch and it is hoped they will also be installed in Tongwynlais.
- 10.03 Cllr Mike Jones-Pritchard advised that it may be possible to create @tongwynlais.gov.uk email accounts for the Community Councillors. Clerk to contact the Monitoring Officer for advice.
- 10.04 A motorbike has been seen riding on pavements by the children's play area. Residents are advised to report any incidents to SW Police on 101.
- 10.05 The village has seen several cold callers recently and is part of a No cold calling zone. Residents are advised that they should remind cold callers of the restrictions in the village.

**11.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR**

- 11.01 None

**12.00 DATE OF NEXT MEETING**

- 12.01 The next Community Council will be held on Monday 25th March at 19.30hours  
The meeting closed at 21:00 hours.