
TONGWYNLAIS COMMUNITY COUNCIL

**Minutes of the meeting held at The
Tanyard, Tongwynlais on Mar 25th 2019
Meeting commenced at 7:30pm.**



- 1.00 ATTENDANCE:** **Community Councillors:** Chairman Brian Griffiths, Graham Walters, Mike Griffiths, Ceri Lane, Peeter Tiidt, Mike Jones-Pritchard, Caryn Hill, Chris Morgan
Clerk: Nadine Dunseath
County Councillors: Mike Jones-Pritchard
Members of the public: Two
- 2.00 APOLOGIES**
Community Councillors – Linda Morgan
Cardiff County Councillors – Morgan, Davies, Phillips
South Wales Police
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS:**
Item 6.01 Cllr Mike Jones-Pritchard declared an interest in the planning application as architect for the Church and as a member of the planning committee.
- 4.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.**
4.01 The previous minutes were agreed and approved as correct.
- 5.00 POLICE MATTERS:**
5.01 SW Police were unable to attend the meeting, and as such no crime figures were reported.
Item 10.04 Clerk has contacted SW Police to inform them of the motorbike that has been seen riding on pavements near to the children’s play area at Ironbridge Road.
- 6.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM PREVIOUS MEETING.**
6.01 Item 6.01 Land to the rear of the Band hall for overflow car park.
Cllr Mike Jones-Pritchard declared an interest in this item and refrained from debate. Chairman Brian Griffiths confirmed he sent his letter to Cardiff Council Planning Department due to his concerns over the length of time for the application process. Cllr Mike Jones-Pritchard confirmed he has provided a written response to Chairman Brian Griffiths.
A discussion took place regarding the height of the fencing around the site and the gates, which are currently locked for health and safety reasons. Chairman Brian Griffiths confirmed the footpath will be open to the public when the work is complete, except when cars are parking in the area.
Cllr Mike Jones-Pritchard left the meeting.

Clerk confirmed a letter has been sent to Cardiff Council Planning Department asking for clarification as to why the new trees and wildlife boxes are planned to be positioned on land falling outside of the application boundary.

- 6.02 Item 6.02 Regarding "Welcome to Tongwynlais" road sign. Cardiff Council Highways have confirmed they have made the new sign and are currently awaiting an installation date.
- 6.03 Item 6.03 Chairman Brian Griffiths clarified that the local landscaper is liaising with the Primary School Gardening Club regarding new paths around the gardening nursery area.
- 6.04 Item 6.06 Clerk confirmed that the gas meter contract switched to Opus Energy on 19th February. The final gas bill has been received from British Gas. The bill was based on an estimated reading which has since been amended. Clerk to compare meter usage to last year and to calculate if there are any additional costs incurred by the delayed contract switch that the Community Council could be compensated for.
- 6.05 Item 6.07 A quotation has been provided by a new contractor for installation and removal of the Christmas lights. As the cost is considerably cheaper than previous quotations the Community Council agreed to accept the quotation from Centregreat Ltd. Clerk to contact previous supplier Floodlighting to arrange delivery/collection of the Community Council's lights.
- 6.06 Item 6.09 There has been no further progress by Cardiff Council for completion of the works at the bus stop on Merthyr Road by the Holiday Inn.
- 6.07 Item 6.12 The Community Council again discussed the practicalities of making changes to the Tanyard Hall to provide accessibility and agreed it was not affordable at this time.
- 6.08 Item 6.13 Clerk has arranged to meet with a specialist stone mason on Tuesday 26th March to obtain a quote for the repair works needed to the boundary wall on the corner of Merthyr Road and Bute Street.
- 6.09 Item 6.16 Clerk circulated the Councillors allowance form to members who were not present at last month's meeting for them to confirm if they wished to claim their annual allowance for this and next financial year.
- 6.10 Item 6.17 Clerk has not yet received a response from Cardiff Council Parks regarding the local dog day care company who have been using the village rugby field to exercise as many as 5 dogs at a time. The company has been seen still using the field but with less dogs.
- 6.11 Item 7.01 The Community Council discussed the proposed improvements to the Tanyard library. Clerk to contact the librarian to enquire if they may be able to assist with the cost of installing a suspended ceiling in the main hall. Clerk to advertise on the Community Council website and twitter page that the library is now stocking recycling and food waste bags. Clerk to enquire with the librarian if they would provide a recycling service for batteries and lightbulbs.
- 6.12 Item 7.03 Clarification was provided to the Chairman regarding the Community Council decision at February's meeting to refuse Egni Co-Op's solar panel

installation on the Tanyard Hall roof, as the roof is not very strong, not facing the correct direction and the roof would require leasing to the solar panel company.

- 6.13 Item 10.03 Clerk has contacted the monitoring officer who confirmed that the Community Council qualify to use gov.uk email accounts, but Cardiff Council will not host or support the service. Clerk to contact the Community Council IT specialist who helps provide the website.

7.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS: -

- 7.01 A local resident has enquired if there is any update on the proposed extension to the 20mph zone in the village to include Mill Road. Clerk to contact Cardiff Council.
- 7.02 One Voice Wales have arranged training for Health and Safety on Tuesday 11th June at Bedwas. Community Council Health and Safety Representative Cllr Caryn Hill confirmed she would be attending.
- 7.03 Members of the Standard and Ethics Committee have been encouraged to attend Community Council meetings. Clerk confirmed the Committee have requested a list of the 2019 Community Council meeting dates.
- 7.04 Clerk attended the quarterly Clerk's meeting with the Monitoring Officer, which was also attended by the Electoral Services Manager and the Head of Democratic Services. Clerk informed the Community Council that the following was discussed: -
- a) The Boundary Commission Review and the briefing meeting at City Hall on 29th March. Clerk has confirmed to the Electoral Services Manager that County Cllr Mike Jones-Pritchard will be attending an earlier briefing meeting the same day and he has agreed to update the Community Council.
 - b) Every 5 years a Polling Station Review must be completed. Clerk has received information regarding an online survey which is open to the public with comments to be submitted by 10 May.
 - c) The Welsh Assembly has been renamed the Senedd and has published a Senedd and Elections Draft Bill, which is proposing introducing votes for 16-year olds. Clerk to receive information regarding the draft bill asking for comments.
 - d) Where there is a contested election and the County and Community Council share the cost, it is currently set at a 50/50 split charge. Cardiff Council are looking into the possibility of reviewing the charge. The Electoral Services Manager agreed to provide an example breakdown of election expenditure to help Community Council understanding.
- The next meeting will be held in June.
- 7.05 Clerk has received an electronic copy of the Community Council Charter.

8.00 FINANCIAL REPORT AND SIGNING OF CHEQUES

Expenditure

Wages & Expenses Feb	1700/1702	-565.42
Opus Energy Electricity Bill	d/d	-25.83

- 8.01 The clerk reported they had received the following since the last meeting: Electricity bill.

8.02 Cheques to be written by the Clerk: Wages & Expenses: Tyfrion Edwards, Nadine Dunseath, James Proctor

8.04 The finance report was presented to the Council and agreed as correct.

8.04 Cllr Ceri Lane has completed the Q3 bank audit.

8.05 Clerk advised that the Clerks salary annual increment as set out in the NALC pay scales takes effect from the 1st April. Council approved.

8.06 Clerk advised that the minimum wage increases on the 1st April. Council approved pay increases for staff members. Clerk to speak with groundsman regarding the increase.

9.00 NOTICES OF MOTION

9.01 None

10.00 QUESTION TIME

10.01 The secretary from Tongwynlais Football Club attended the meeting to advise that permanent dug-outs need to be installed at the club for them to apply for the Alliance League. He assured that the dug-outs will be shut when not in use to prevent anti-social behaviour. The football club has asked for a donation towards the cost for the dug-outs installation. The club is hoping to increase it's use with new players and is hoping to work with the Primary School to create an under 7's team for the village. The Community Council discussed and agreed to donate £400 to the Football club as improvements to the facilities would have an overall benefit to the village.

10.02 Cllr Ceri Lane advised that Stagecoach bus company offer a Cardiff All-day travel ticket, but this does not include travel to Tongwynlais. Clerk to contact Stagecoach to ask if the village can be included.

10.03 Cllr Chris Morgan advised that on occasions the burglar alarm has not been set at the Tanyard Hall by a regular group using the hall. Clerk to remind the group to set the alarm.

11.00 ANY OTHER URGENT BUSINESS BY PERMISSION OF THE CHAIR

11.01 None

12.00 DATE OF NEXT MEETING

12.01 The next Community Council will be held on Monday 29th April at 19.30hours. Chairman Brian Griffiths confirmed the AGM will be held on May 20th.
The meeting closed at 20:55 hours.