

Accounting statements 2018-19 for:

Name of body: **Insert name of body** TONGWYNLlais COMMUNITY COUNCIL

	Year ending		Notes and guidance for compilers				
	31 March 2018 (£)	31 March 2019 (£)					
Statement of income and expenditure/receipts and payments							
1. Balances brought forward	10,310	8,901	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.				
2. (+) Income from local taxation/levy	19,000	20,000	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.				
3. (+) Total other receipts	7,523	6,956	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.				
4. (-) Staff costs	9,050	10,019	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.				
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).				
6. (-) Total other payments	18,882	21,724	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).				
7. (=) Balances carried forward	8,901	4,114	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).				
Statement of balances							
8. (+) Debtors and stock balances	NIL	NIL	Income and expenditure accounts only: Enter the value of debts owed to the body and stock balances held at the year-end.				
9. (+) Total cash and investments	8,901	4,114	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.				
10. (-) Creditors	NIL	NIL	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.				
11. (=) Balances carried forward	8,901	4,114	Total balances should equal line 7 above: Enter the total of (8+9-10).				
12. Total fixed assets and long-term assets	227,804 227,804	228,059 247,589	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.				
13. Total borrowing	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).				
14. Trust funds disclosure note	Yes	No	N/A	Yes	No	N/A	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
			✓			✓	

**TONGWYNLAIS
COMMUNITY
COUNCIL
STATEMENT OF
ACCOUNTS
YEAR ENDING 31st
MARCH 2019**

**BANK
RECONCILIATION**

1st April 2018 Cash Book Balance	£8,901.35
b/f	
Income	£26,955.68
Expenditure	£31,742.29
CASH BOOK BALANCE 31st MARCH 2019	£4,114.74

**STATEMENT OF
ACCOUNTS**

Statement no.	19	as at 29/03/2019	£1,141.71
Statement no.	18	as at 14/03/2019	£3,641.11
Statement no.	3	as at 11/03/2019	£100.00

TOTAL **£4,882.82**

Minus cheques not represented :- -£1,028.08

As per list (refer to Appendix A - unrepresented transactions) plus receipts not banked (Appendix B) £260.00

BALANCE **£4,114.74**

**TONGWYNLAIS
COMMUNITY
COUNCIL
STATEMENT OF
ACCOUNTS
YEAR ENDING 31st
MARCH 2018**

	Year Ended 31/03/2018	Year Ended 31/03/2019
INCOME		
Precept	£19,000.00	£20,000.00
Donations	£2,055.00	£345.00
Interest on Investments	£3.79	£3.66
Tanyard Letting	£3,264.60	£2,904.71
VAT Received	£2,075.93	£2,902.31
Castell Coch Passes	£24.00	£0.00
Grafton	£100.00	£100.00
Lease of Land		£500.00
Other		£200.00
TOTAL INCOME	£26,523.32	£26,955.68

EXPENDITURE

Wages	£9,050.27	£10,018.97
Section 137	£0.00	£0.00
Section 19(3)	£226.00	£0.00
Tanyard Running Costs	£2,494.64	£6,459.88
Projects	£11,603.07	£9,648.60
VAT To Reclaim	£2,016.35	£2,503.30
Election Costs	£0.00	£0.00
Admin Insurance & Repairs	£2,377.90	£2,753.82
Sundries	£164.36	£357.64
Services	£0.08	£0.08
TOTAL EXPENDITURE	£27,932.67	£31,742.29

BALANCE ON YEAR

-£1,409.35

-£4,786.61

GENERAL FUND

Balance of 1st April
Income
Expenditure

2018

£10,310.70
£26,523.32
-£27,932.67

2019

£8,901.35
£26,955.68
-£31,742.29

FINAL BALANCE

£8,901.35

£4,114.74

*Appendix A - unrepresented transactions

1703	-£160.00
1704	-£411.86
1705	-456.22
	<u>-1028.08</u>

*Appendix B - unrepresented receipts

Tanyard Hire - Adoptive Collaboration	£150.00
Tanyard Hire - Pins and Needles Jan-Mar	£60.00
Tanyard Hire - Aion March	£50.00
	<u>£260.00</u>

Bank Reconciliation

Tongwynlais Community Council

Annual statement 1st April 2018 - 31st March
2019

Prepared by Nadine Dunseath Clerk and RFO

Date: 09/04/2019

Balance per bank statements as at 31 March 2019:

	£	£
Treasurers Account (main)	(29Mar) £1,141.71	
Bus instant access	(14Mar) £3,641.11	
Gardening Club Fund	(11Mar) £100	
		£4,882.82

Less: any un-presented cheques at 31 March 2019

1703	-£160.00	
1704	-£411.86	
1705	<u>-456.22</u>	
		-£1,028.08

Add: any un-banked receipts at 31 March 2019

Tanyard Hire - Adoptive Collaboration	£150.00	
Tanyard Hire - Pins and Needles Jan-Mar	£60.00	
Tanyard Hire - Aion March	<u>£50.00</u>	
		260.00

Net balances as at 31 March 2019

4114.74

The net balances reconcile to the Cash Book for the year as follows:

CASH BOOK

Opening Balance 1 April 2018	8901.35
Add: Receipts in the Year	26955.68
Less: Payments in the Year	31742.29
	<u>4114.74</u>
Closing balance per cash book as at 31 March 2019	<u>4114.74</u>

Explanation of Variances

Tongwynlais
Community
Council

Section 1	2017/18 £	2018/19 £	Variance (+/-) £	Variance (+/-)%	Detailed explanation of variance
Box 2 Annual Precept	19000	20000	1000	5.26	Increased precept this year
Box 3 Other receipts	7523	6956	-567	-7.54	Less received this year in donations and also no longer offering Castell Coch passes due to change in procedure by Cadw.
Box 4 Staff costs	9050	10019	969	10.71	Increase in Clerks salary to place on NALC recommended salary scale
Box 5 Loan interest/ capital	Nil	NIL	0	0.00	
Box 6 Other payments	18882	21723	2842	15.05	Some large unexpected bills received this year, mainly new boiler £2205 and fire door repair £480 Explained Variance £2685 Unexplained Variance £157 (5.5%)
Box 7 Balances carried forward	8901	4114	-4787	-53.78	£4000 was transferred from savings account to cover unexpected bills. Less money left to carry across to new financial year due to charges above.

Box 8 Debtors	Nil	NIL	0	0.00	
Box 10 Creditors	Nil	NIL	0	0.00	
Box 12 Fixed & long term assets	227804	228059	255	0.11	<p>Inclusion of Ladder purchased historically in 2009 £110</p> <p>Purchase of 12 Step ladder £104</p> <p>Purchase of 2 drawer filing cabinet £37.50</p> <p>Purchase of Leaf Blower £189.00</p> <p>Disposal of old Leaf Blower <u>-£184.80</u></p> <p>Explained Variance £255.70</p> <p>Unexplained Variance £0.00</p>
Box 13 Total borrowings	Nil	NIL	0	0.00	