
TONGWYNLAIS COMMUNITY COUNCIL

**Minutes of the meeting held at The
Tanyard, Tongwynlais on Feb 24th 2020
Meeting commenced at 7:30pm.**



- 1.00 ATTENDANCE:** **Community Councillors:** Chairman Brian Griffiths, Ceri Lane, Chris Morgan, Graham Walters, Mike Griffiths, Peeter Tiidt, Caryn Hill, Mike Jones-Pritchard
Clerk: Nadine Dunseath
County Councillors: Mike Jones-Pritchard
Members of the public: One
- 2.00 APOLOGIES**
Community Councillors – Linda Morgan, Mike Jones-Pritchard – for late arrival
SW Police
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS:**
None
- 4.00 POLICE MATTERS**
South Wales Police did not attend the meeting but had provided crime figures from 25th January to date as the following: -
Parking Obstruction 1; Indecent Exposure on Taff Trail 1; ASB 3; Vehicle Damage 2; Cannabis warning 1; Theft 1
- 5.00 PUBLIC SESSION**
- 5.01 The orange beacon lights are not working on the zebra crossings on Merthyr Road, one faulty by the school crossing and one faulty at the crossing by Mill Road junction.
- 5.02 The floor in the kitchen at the village hall is uneven and there is evidence of water leaks in the building.
- 6.00 MATTERS ARISING FROM THE PUBLIC SESSION**
- 6.01 Clerk has reported to Cardiff Council the zebra crossing light at the school crossing needs repair. Clerk to report the second crossing faulty light.
- 6.02 Cllr Mike Jones-Pritchard advised that the Village Hall Committee were aware of the repairs needed at the village hall.
- 7.00 CONSIDERATION AND APPROVAL OF THE MINUTES OF THE ORDINARY
JANUARY MEETING**
The minutes were agreed and approved as correct.
- 8.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS
FROM THE ORDINARY JANUARY MEETING.**

- 8.01 Item 8.03 Re Primary School Gardening Club damaged polytunnel cover. Chairman Brian Griffiths advised that it had not been possible to install the polytunnel due to the bad weather. Cllr Graham Walters to organise installing the polytunnel with helpers.
- 8.02 Item 8.04 Cllr Graham Walters reported that the remaining daffodil bulbs had now been planted at the green near Pantgwynlais.
- 8.03 Item 8.05 Clerk has applied to Land Registry to claim voluntary ownership of the footpath from the top of Wellington Street to Birch Hill. Chairman Brian Griffiths had approved the £30 application fee.
- 8.04 Item 8.07 Chairman Brian Griffiths informed the Community Council a meeting had been arranged with Centregreat for Wednesday 4th March at the Tanyard to discuss the problems with this year's festive lighting as well as possibilities for next year with lighting the front of the village hall and the fir tree on the green opposite the Primary School.
Clerk queried the final bill received from Centregreat who confirmed it did include all costs incurred.
- 8.05 Item 8.09 Chairman Brian Griffiths advised that the land at Merthyr Road was sold at auction on 18th February. Clerk had contacted the auctioneer who confirmed the sale price was £85,000 but could not divulge any details of the buyer.
- 8.06 Item 8.12 Clerk advised she has still received no correspondence from the website designer regarding the new domain name and email addresses and had not yet received his annual bill. Clerk advised that the website needs updating by September 2020 to comply with accessibility regulations and other Community Council's had received quotations for around £1200-£1500. Clerk to write a letter to the website designer asking if he is no longer interested in the role.
- 8.07 Item 8.14 Cllr Graham Walters has spoken with the local carpenter regarding the village noticeboard repair who asked if the noticeboard could be taken to his workshop. Council agreed. Clerk to empty the noticeboard.
- 8.08 Item 9.04 Clerk advised the Community Council that a new internal auditor had been appointed.
- 8.09 Item 9.05 Clerk reported the Clerk's meeting was held on February 5th where the following was discussed: -
- A reminder from the Monitoring Officer regarding the Boundary Commission Review Consultation that is open for comments till 13th April.
 - The Standards & Ethics Committee had sent representatives to visit some Community Council meetings. There had been a comment from one meeting that Community Councillors did not have name plates.
 - The next meeting will be held on July 1st.
- 8.10 Item 9.08 A local resident who is producing a photography project of Tongwynlais has asked for volunteers who would like their portrait photograph to appear in her book.
- 8.11 Item 9.13 Clerk has submitted a nomination for Best Youth Engagement Project regarding the village hanging baskets project to One Voice Wales for their Innovative Practice and National Awards Conference 2020. If shortlisted the Community Council

would be required to make a 10-minute presentation at the award ceremony on 26th March in Builth Wells.

8.12 Item 12.01 Chairman Brian Griffiths advised that skips for community use were arranged some years ago by Cardiff Council. Clerk to contact Cardiff Council to enquire if they will run the scheme again.

8.13 Item 12.03 Clerk reported that the BBC could not find suitable dates for hiring the Tanyard for filming a documentary.

9.00 CONSIDERATION & APPROVAL OF THE MINUTES OF THE EXTRA-ORDINARY MEETING ON 12TH FEBRUARY.

The minutes were agreed and approved as correct.

10.00 MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM THE EXTRA-ORDINARY MEETING.

10.01 Clerk reported that she was awaiting a response from Land Registry regarding the boundary plan for numbers 1&2 Cae Lewis.

11.00 CORRESPONDENCE, COMMUNICATIONS, PLANNING APPLICATIONS & REPORTS OF MEETINGS: -

11.01 Clerk reported that The Circuit had sent a request to check the village defibrillator status which had been reported back to them.

11.02 Keep Britain Tidy are hosting the Great British Spring Clean from 20 March to 13 April where you can sign up to host a local event, join a clean-up or pledge to pick up litter. Clerk to contact local resident Marc Palmer to enquire if he may be interested in organising an event.

11.03 Keep Wales Tidy have advised on Local Places for Nature funding opportunities for a Butterfly, Wildlife or Fruit garden where applications should be received by 6th March. Cllr Peeter Tiidt advised there was an area at the allotments that could be suitable.

11.04 Cardiff Central Libraries have enquired if the Community Council have buildings insurance for the Tanyard as they have been insuring the whole building rather than just the small library section. Clerk has advised that the Community Council have buildings and contents insurance for the Tanyard, but the library would require its own separate cover for the library contents. Cllr Graham Walters asked if the Council's insurance company were aware of the library. Clerk to check.

11.05 SE Wales Transport Commission held a recent workshop to hear comments about travelling on the M4 in SE Wales. The consultation is now open to the public at haveyoursaysewt.commonplace.is

11.06 WG have sent an enquiry asking for information about allotments. Clerk to discuss questionnaire with Cllr Peeter Tiidt.

11.07 A Freedom of Information request had been received from whatdotheyknow.com which had also been sent to over 200 other Town and Community Councils. Advice on how to respond had been received from One Voice Wales. Clerk reported to the Community Council the response that had been submitted.

11.08 Wales and West Housing Association have booked the Tanyard on Thursday 2nd April on behalf of the Dogs Trust for a free health check and microchipping event.

- 11.09 Wales Audit Office have circulated a consultation on future audit arrangements where from 2020-21 onwards they are proposing a 3-year audit programme where every 3 years they complete a more detailed transaction-based review. This will require more time and therefore incur more costs than the other 2 years. Clerk to ask other Community Councils how they are responding to the consultation which is open to the 19th March.
- 11.10 Wales Audit Office have made a press release reporting that 1/3 of Town and Community Councils were qualified in 2018-19 which equates to 218 Councils.
- 11.11 A film producer working for the BBC had contacted the Clerk advising that Tongwynlais village had been shortlisted to be possibly featured in a new “War on Waste” production due to be filmed from April throughout the summer. Clerk had advised on key figures in the community for the film producer to contact to gauge support for the production and they had met with Chairman Brian Griffiths amongst others.
- 11.12 The Independent Remuneration Panel (IRP) had circulated a draft supplementary report on principles relating to costs of care which is open to consultation to 9th April.
- 11.13 The Independent Remuneration Panel (IRP) had circulated the recommended Councillor’s allowances for 2020-21 which remain unchanged.
- 11.14 Clerk reported on the recent flooding that had effected areas locally in Taffs Well and Nantgarw and the communities are asking for volunteers who may be able to help with the clean-up or who may be able to donate items such as cleaning equipment. Donations are to be sent to Taffs Well Village Hall.
Clerk reported that due to the flooding part of the Taff Trail that runs from the M4 bridge to Radyr Weir had been damaged and the section had been closed with a diversion in place.
- 11.15 A consultation had been received regarding “Proposed engineering works to Longwood Drive and the Asda access highway and car park enabling access to proposed Velindre Cancer Centre”. Cllr Mike Jones-Pritchard advised that the access road through Asda car park had required an amendment to the plan which has been put out for consultation.
- 11.16 20/00354/DCH 1 Castle Road, 2 Storey rear extension and front porch to principle elevation. The Community Council had no objection to this planning application.

12.00 FINANCIAL REPORT AND SIGNING OF CHEQUES

Expenditure

Christmas Lights	1768	-4848.00
Opus Energy Elec Bill	d/d	-34.17
Opus Energy Gas Bill	d/d	-382.58
One Voice Wales Annual Membership 2020-21	1769	-277.00
PAT Testing	1770	-42.00
Land Registry - Land Registration Fee	1771	-30.00
Land Registry - Boundary Search	1772	-4.00
Wages & Expenses Feb	1773/4	-744.55

- 12.01 Clerk reported the following had been received since the last meeting:

Christmas Lighting Final Bill, Gas Bill, Electricity Bill, One Voice Wales Membership, PAT testing, Land Registry fees.

12.02 Clerk reported that a large gas bill had been received. Council discussed the possibility of installing a smart device to control the heating remotely from a mobile phone. Clerk to obtain prices.

12.03 The finance report was presented to the Council and agreed as correct.

12.04 Clerk had applied online to Lloyds Bank to arrange a Business Charge Card. The application had been refused and Lloyds have requested a letter was sent to them requesting a Business Charge Card and confirming the Community Council have permission to borrow. Clerk has produced a letter referencing the Financial Regulations that requires signing by two approved signatories.

13.00 NOTICES OF MOTION

None

14.00 COUNCILLORS REPORTS

Cllrs Graham Walters and Ceri Lane reported the next One Voice Wales meeting will be held in April.

15.00 DATE OF NEXT MEETING

15.01 The next Community Council meeting will be held on Monday 30th March at 19.30hours. The meeting closed at 20:35 hours.