
TONGWYNLAIS COMMUNITY COUNCIL



COUNCIL SUMMONS

You are summoned to attend the Annual General Meeting of the Community Council to be held virtually in compliance with The Local Government and Elections (Wales) Act 2021, on Monday 24th May 2021, commencing at 7.30 pm.

If you wish to join this meeting remotely, please contact the Clerk – clerk@tongwynlais.org by email or telephone 07855074364 no later than Saturday 22nd May at 5pm and the meeting link and joining instructions will be emailed in return.

AGENDA

1. Election of a Chair
2. Election of a Vice-Chair
3. Other Appointments
4. Attendance
5. Apologies
6. Review of Policy Documents (Standing Orders(amended), Financial Regulations, Data Protection and FOI Policy, Press/Media Policy, Risk Management, Complaints Procedure, Biodiversity Plan).
7. Consideration of the Internal Auditors Report
8. Consideration and Approval of the end of year Financial Report
9. Consideration and Approval of the Annual Return.
10. Declaration and Registration of Interests
11. Police matters
12. Public session
13. Matters arising from the public session.
14. Consideration & Approval of the minutes of the Ordinary Meeting on 26th April
15. Matters arising from the minutes and any remaining business from the meeting.
16. Clerk's report of correspondence
17. Planning Matters
18. Financial Matters including approval of cheque payments.
19. Councillors Reports including reports of meetings.
 - i) Cllr Walters to raise concerns regarding virtual meetings.
20. Date of next meeting – 28th June 2021