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# TONGWYNLAIS COMMUNITY COUNCIL

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**Minutes of the Ordinary Meeting held  
virtually following the guidelines of The  
Local Government and Elections (Wales)  
Act 2021, June 28th 2021  
Meeting commenced at 7:30pm.**



## **1. ATTENDANCE**

**Community Councillors:** Chair Brian Griffiths, Caryn Hill, Mike Griffiths, Ceri Lane, Chris Morgan, Linda Morgan, Mike Jones-Pritchard (joined late at item 11)  
**Clerk:** Nadine Dunseath

## **2. APOLOGIES**

Community Councillors: Graham Walters, Peeter Tiidt

## **3. DECLARATIONS AND REGISTRATION OF INTERESTS**

Cllr Mike Jones-Pritchard had declared an interest in planning matters prior to the meeting commencing due to his role on Cardiff Council Planning Committee

## **4. POLICE MATTERS**

South Wales Police had not provided crime figures, and none were reported.  
Clerk had contacted South Wales Police following the May meeting asking if the detail of information provided to the Community Council was public information. South Wales Police had confirmed it was privileged confidential information for the Council only, as to share publicly may deter people from reporting incidents.  
A message had been placed on the website that there has been an increase in crime in the village and for residents to report any incidents.

## **5. PUBLIC MATTERS**

No public attended the meeting.

## **6. MATTERS ARISING FROM THE PUBLIC SESSION**

No matters arising.

## **7. CONSIDERATION & APPROVAL OF THE MINUTES OF THE ANNUAL GENERAL MEETING ON 24th MAY 2021**

The minutes of the meeting were agreed and approved.

## **8. MATTERS ARISING FROM THE MINUTES AND ANY REMAINING BUSINESS FROM THE MEETING**

### **8.1 Item 15.1 Regarding new website**

The new website is now live. Clerk is currently working with the developers to place an automatic redirect from the old site to the new. Clerk highlighted that better quality photographs would improve the look of the site and asked if Councillors could supply any photographs of the village.

New email addresses have been created and these details have been sent to individual Councillors directly.

- 8.2 Item 15.3 Regarding new noticeboard.  
The new noticeboard has now been installed. The Community Council would like to thank Cllr Graham Walters and Mr Terry Oakley for installing the noticeboard.
- 8.3 Item 15.4 Regarding Building Repairs to the Tanyard.  
Clerk has requested quotations from 5 other Contractors for a repair to the water leak at the Tanyard, but none have been forthcoming. EJ Property Maintenance have provided a written quotation and met again at the Tanyard with the Chair and Clerk for discussions regarding the roof repair. Chair has agreed for the works to go ahead, and the roof was repaired on Wednesday 23<sup>rd</sup> June. Clerk is seeking quotations from Contractors who may be able to re-render the corner of the building.  
The librarian has advised that Cardiff Libraries maintenance man will be able to paint the inside of the Tanyard.
- 8.4 Item 15.5 Regarding the village hanging baskets.  
The baskets have now gone up in the village. It has been reported that 4 brackets were broken and need replacing. Cllr Graham Walters has confirmed he will be able to do so. Also 1 basket was unable to be hung due to the new sign on the Chemist.  
Cllr Graham Walters had advised of a fault with the water bowser which was not working. The Community Council would like to thank Mr Paul Moruzzi who has repaired the bowser to full working order and who also watered the baskets.
- 8.5 Item 16.1 Regarding the UK Community Renewal Fund.  
Cllr Ceri Lane confirmed that the date for applications has passed.
- 8.6 Item 16.3 Regarding Cardiff Council Replacement Local Development Plan Consultation  
Cardiff Council have provided a copy of the launch presentation.  
The consultation is now open for public comments until 23<sup>rd</sup> July. Please visit [www.cardiffldp.co.uk](http://www.cardiffldp.co.uk) if you wish to submit any comments.
- 8.7 Item 18.3 Regarding Councillors Allowances  
Clerk wishes to thank all Councillors who have already confirmed if they are claiming the allowance this financial year and would like to remind those who have not yet done so to confirm asap.
- 8.8 Item 19.2 Regarding the one-way street sign on Market Street  
Cllr Mike Jones-Pritchard reported that he had informed highways of the turned sign and was informed a supervisor had visited and relevant action taken. Work has also been undertaken on the no entry sign as well.
- 8.9 Item 19.3 Regarding new Cardiff Council waste bins  
Cllr Mike Jones-Pritchard has reported that an additional bin has been placed by the bench as you are leaving the village towards Taffs Well.
- 9. CONSIDERATION AND APPROVAL OF THE AMENDED BIODIVERSITY PLAN**  
Chair has advised that the groundsman will be cutting a 2-metre strip at the front of the grass banks to encourage wildflowers to grow. Positive comments have been received from residents. Clerk proposed that this is incorporated in the Community Council Biodiversity Plan and had previously circulated an amended policy for consideration.  
Council resolved to adopt the amended Biodiversity Plan.
- 10. CLERK'S REPORT OF CORRESPONDENCE**
- 10.1 A request has been sent to Cardiff Council Parks Department for a donation of bark chippings for the Primary School Gardening Club to place around their new fruit tree orchard. Clerk is awaiting confirmation. Chair requested that Cllr Linda Morgan chased up the matter with the Parks Dept.  
*AP Cllr Linda Morgan to contact Parks.*

- 10.2 A resident has contacted the Community Council with a complaint about the noise from the village hall late into the evening whilst it is used for band practice. Clerk has informed the resident the village hall is the responsibility of the Village Hall Committee and not Community Council, however the resident would like his concerns heard by the Community Council to see if anything could be done to help him. Chair asked if Cllr Linda Morgan could look into the complaint in her capacity as Chair of the Village Hall Committee.  
*Cllr Linda Morgan to look into details of complaint.*
- 10.3 A few groups have made enquiries to re-use the Tanyard as a meeting place. Due to restrictions still in place and the size of the hall it has not been possible at this time to accommodate the bookings requested.
- 10.4 One Voice Wales have provided advice on how a Community Council may be able to provide hybrid meetings which are now a legal requirement under the Local Government and Elections (Wales) Act 2021. Certain technology may be required at cost to enable a workable solution to this kind of meeting. At this time One Voice Wales are in negotiation with Welsh Government regarding this legality and have advised that Community Councils continue with virtual meetings until more information becomes available.
- 10.5 Local Places for Nature scheme has returned this year, who are offering free Community groups and organisations free garden packs. The packs on offer are:  
Starter Packages for community or volunteer groups looking to create a Pollinator Garden, Fruit and Herb Garden, or Urban Garden.  
Development Packages for community-based organisations that are ready to take on a bigger project and build a Food Growing Garden or Wildlife Garden.
- 10.6 Taylor Total Weed Control have written to advise that treatment of the Japanese Knotweed at the allotments has been delayed due to the cold weather experienced in Spring. Treatment would usually take place late Spring/early Summer but has been delayed until now when growth is a better size to respond to treatment. They will be in contact again soon to arrange access to the site for the first treatment.
- 10.7 Chair Brian Griffiths advised that the groundsman has cleared the overgrowth at Merthyr Road Gardens.
- 10.8 Clerk advised that the Tanyard Alarm had sounded on the evening of Saturday 26<sup>th</sup> June. Chair asked if the Clerk could ask the alarm company to check the alarm was working correctly.  
*AP Clerk to contact Alarm company.*

## **11 PLANNING MATTERS**

- 21/00956/MNR Outline Planning with all matters reserved for a new dwelling, 57 Pantgwynlais.  
Following information provided by Council Members and Chair's approval, an objection letter has been submitted.
- 21/01258/MNR Proposed Residential Development of 5No. Dwellings including Associated Works, Land Off Mill Road.  
Cllr Mike Jones-Pritchard has declared an interest in this application, due to his role on the planning committee.  
Residents have contacted the Clerk requesting the Community Council place an objection. Following approval from the Chair an objection letter has been submitted.
- TEF93124 Proposed telecommunications upgrade at Peartree Depot, Coryton Roundabout.  
A pre-application consultation asking for Community Council comments for a radio base station upgrade to include:  
Removal of existing 23m Lattice tower c/w 6No. antennas, 1No. equipment cabin and other ancillary equipment; Installation and relocation of replacement 30m Lattice tower on a new concrete base c/w installation of 12No. replacement antennas, 36No. ERS units on the new tower headframe and 2No. 0.3m dishes on the new tower; The relocation of 3No. antennas and 2No. dishes on the new tower; Installation of 2No. replacement equipment cabinets,

2No. ERS racks on the new concrete base at the base of the new tower and ancillary equipment thereto.

- 21/01156/DCH Single Storey Rear Extension with conversion of garage to utility room and store, 19 Grants Close, Tongwynlais  
Cllr Mike Jones-Pritchard has declared an interest in this application, due to his role on the planning committee.

## 12 FINANCIAL MATTERS INCLUDING APPROVAL OF CHEQUE PAYMENTS

12.1 Clerk reported the following bills since the last meeting: -

### Expenditure

Opus Energy Electricity Bill	dd	-25.13
Opus Energy Gas Bill	N/A	in credit
H&N Cleaning May	1851	-144.00
Chargecard Annual Fee	Ccard	-32.00
Wages & Expenses June	1852/3/4/8	-1009.28
EJ Property Maintenance - Roof	1855	-650.00
H&N Cleaning June	1856	-144.00
Welsh Water	1857	-109.77

Electricity Bill, Wages/Expenses, Cleaning services, Chargecard Annual Fee, Roof Repair, Water Bill

12.2 The Finance Report was presented to the Council and agreed.

12.3 Cllr Mike Griffiths raised concern about the cost of cleaning the Tanyard after each booking to comply with Covid regulations. Currently the cleaning bill is just to keep the hall safe for residents attending the library. Chair suggested that the library should be contacted to ask if they could contribute to this expense.  
*AP Clerk to contact Cardiff Libraries.*

## 13. COUNCILLORS REPORTS INCLUDING REPORTS OF MEETINGS

13.1 Cllr Graham Walters had forwarded an enquiry to the Clerk prior to the meeting regarding the level of litter in the village. The Council discussed the matter, and it was not deemed necessary to increase the hours of the litter picker or appropriate to redeploy the groundsman. Cllr Mike Jones-Pritchard suggested that Councillors could be given litter picking equipment and help where necessary.

## 14. DATE OF NEXT MEETING

The next Community Council meeting will be held virtually on Monday 26th July at 19.30hours. The meeting closed at 8.15pm.